

SEASONAL MAINTENANCE WORKER

Genesee County Parks and Recreation Commission

GENERAL STATEMENT OF DUTIES:

Performs a variety of basic park maintenance tasks which require fine and gross motor skills; required to operate light duty equipment such as trucks, tractors, and 72" mowers; performs responsible duties in maintaining the safety of park visitors; receives supervision from employees in higher grades, but is also expected to work under own initiative; performs related work as required.

STATEMENT OF TASKS:

- Performs grounds maintenance including mowing, raking, seeding, watering, planting, fertilizing, gather refuse and rubbish.
- Ensure park visitors comply with all applicable park rules and regulations.
- Maintains good public relations with park visitors and disseminates information about facilities, park activities, and related park programs.
- Performs routine custodial work in park buildings.
- Assists in making minor repairs to buildings and equipment.

The tasks specified above are intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all of the duties an employee assigned to this class may be required to perform.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

- Ability to learn and apply park maintenance techniques.
- Ability to correctly use and care for hand tools and light equipment.
- Ability to understand and carry out oral and written directions.
- Ability to maintain good interpersonal relationships and communicate effectively with the general public, as well as Park staff.
- Ability to assess and respond to emergency situations.
- Thorough knowledge of park rules, policies, and procedures.

MINIMUM QUALIFICATIONS:

- Ability to read and write and being physically able to perform the work.
- Possession of a valid driver's license.

SPECIAL REQUIREMENTS:

- Must be willing to work weekends, holidays and irregular hours.
- Will be required to wear a prescribed work uniform.
- Certification in first aid and CPR.
- Must be courteous in dealing with the general public, concessionaires, and fellow staff members.
- **Applicant will be required to purchase OSHA approved safety-toed shoes/boots prior to beginning employment.** After the first forty (40) hours of employment, the employee will receive \$50.00 towards the cost of the required safety-toed shoes/boots, during the first season of employment only. Two(2) uniform shirts will be provided, additional shirts may be purchased.