

**Members Present:** President Joe Krapohl, Secretary Mike Lynch, Commissioners: Gloria Nealy, Cloyce Dickerson, Bryant Nolden, Mike Keeler, Jeff Wright, Ted Henry

**Members Absent:** David Martin, Vice President Jim Washington

**Staff Present:** Amy McMillan, Director; Barry June, Deputy Director; Matt Armentrout, Facilities Director; Kevin Shanlian, Chief Ranger; Deborah Wilkes, Administrative Secretary; Melissa Gagne, Secretary; Danielle Fulcher, Communications, Event and Brand Manager; Janet Van De Winkle, Project Sustainability Director, Leisa Gagne, Financial Affairs Officer; Nancy Edwards, Recreation Programs and Grants Officer; Thaddeus Wasilewski, Maintenance Specialist

**Others Present:** Tom Kehoe 4304 Stanley Road, Genesee

**1) Call to Order.** President Krapohl presided and called the meeting to order at 10:01 a.m.

**2) Opportunity for members of the public to address the commission.** Anyone wishing to address the commission must state their name and address and they have 3 minutes to speak.

Public shared photos with Parks Commissioners (see attached), Comments from the public pertaining to Flint River and Mott Lake fish consumption signs at all access points, open electrical panel at Timberwolf Campground, E.A. Cummings Center debris, questions to public pick-up at E.A. Cummings Center, Goldenrod Disc Golf Course rebar sticking up out of cement.

**3) Consent Agenda.** President Krapohl asked commissioners if there are any items they wish to remove from the consent agenda for discussion. No items were removed from the consent agenda.

**Action Taken:**

Motion by Commissioner Nolden  
Supported by Commissioner Wright

**Motion and support for approval of consent agenda items A through C as listed.**

**Roll Call**

**Yeas:** Dickerson, Henry, Keeler, Krapohl, Lynch, Nealy, Nolden, Wright

**Nays:** None

**Absent:** Martin, Washington

**MOTION CARRIED 8-0-2**

**4) Director's Report**

**Swag Bags**

Genesee County Parks and Recreation 50<sup>th</sup> Anniversary bags given to each Parks Commissioner. Swag bags will be given to all staff members at the All-Staff Training on Saturday, April 14<sup>th</sup>.

**A. DNR – Trail Improvement Grant Application**

Request permission to apply for a 2019 Off-Road Vehicle Trail Improvement Grant in the amount of \$50,000.00.

**Action Taken:**

Motion by Commissioner Wright  
Supported by Commissioner Lynch

**Motion and support for approval to apply for a DNR – Trail Improvement Grant.**

**Roll Call**

**Yeas:** Dickerson, Henry, Keeler, Krapohl, Lynch, Nealy, Nolden, Wright

**Nays:** None

**Absent:** Martin, Washington

**MOTION CARRIED 8-0-2**

**B. CRV – Food Service Contract**

Genesee County Parks and Recreation Commission has a contract with Sullivan’s Marketing, Inc. per RFP #15-061. Sullivan’s Marketing, Inc. dissolved and was reorganized under new ownership with the name Black Forest Catering.

Motion and support for approval to authorize food service contract with Black Forest Catering pending approval by Corporation Counsel and Risk Management.

**Action Taken:**

Motion by Commissioner Lynch  
Supported by Commissioner Henry

**Roll Call**

**Yeas:** Dickerson, Henry, Keeler, Krapohl, Lynch, Nealy, Nolden, Wright

**Nays:** None

**Absent:** Martin, Washington

**MOTION CARRIED 8-0-2**

**C. Expenses over \$5,000**

Motion and support to authorize expenses over \$5,000.00 as they are listed.

**Action Taken:**

Motion by Commissioner Henry  
Supported by Commissioner Nolden

**Roll Call**

**Yeas:** Dickerson, Henry, Keeler, Krapohl, Lynch, Nealy, Nolden, Wright

**Nays:** None

**Absent:** Martin, Washington

**MOTION CARRIED 8-0-2**

#### **D. Day Out With Thomas Contract**

Request approval of budget expense in the amount of \$12,300.00 for Appearance Fees as listed in the contract.

**Motion and support to authorize budget expense for Appearance Fees, in the amount of \$12,300.00.**

#### **Action Taken:**

Motion by Commissioner Wright  
Supported by Commissioner Nolden

#### **Roll Call**

**Yeas:** Dickerson, Henry, Keeler, Krapohl, Lynch, Nealy, Nolden, Wright

**Nays:** None

**Absent:** Martin, Washington

**MOTION CARRIED 8-0-2**

#### **E. Hamilton Dam Construction Change Order**

Request to approve \$39,458 as an increase to Davis Construction's contract for additional concrete removal at the weir of the Hamilton Dam.

**Motion and support to authorize amended contract in the amount of \$39,458.00.**

#### **Action Taken:**

Motion by Commissioner Nolden  
Supported by Commissioner Wright

#### **Roll Call**

**Yeas:** Dickerson, Henry, Keeler, Krapohl, Lynch, Nealy, Nolden, Wright

**Nays:** None

**Absent:** Martin, Washington

**MOTION CARRIED 8-0-2**

**F. Update – Equipment to remove Fabri Dam set to arrive today, Thursday, April 12<sup>th</sup>.**

**5) Opportunity for the public to address the commission.** Anyone wishing to address the commission must state their name and address and they have 3 minutes to speak.

Comments from public pertaining to per diem for Parks Commissioners, toxicity of Flint River, organize Mott Lake shore clean-up, E.A. Cummings Center horse arena debris location, rebar and parking barriers be removed from Goldenrod Disc Golf Course, industrial containers at E.A. Cummings Center.

#### **6) New/Old Business**

**A. President Krapohl called for recess at 10:33AM.**

Commission and staff recess for brief reception in honor of Administrative Secretary, Deborah Wilkes retirement.

**Resume session at 10:50AM.**

**B. President Krapohl called for a Closed Session at 10:51AM.**

**Motion and support for a Closed Session at 10:51AM.**

**Action Taken:**

Motion by Commissioner Keeler  
Supported by Commissioner Dickerson

**All Yeas**

**Nays:** None

**Absent:** Martin, Washington

**MOTION CARRIED**

**C. President Krapohl called for Open Session to resume at 11:09AM.**

**Motion and support for Open Session to resume.**

**Action Taken:**

Motion by Commissioner Nolden  
Supported by Commissioner Keeler

**All Yeas**

**Nays:** None

**Absent:** Martin, Washington

**MOTION CARRIED**

**D. President Krapohl announces resignation of Director, Amy McMillan.**

A Special Meeting is suggested to discuss the vacancy of the Director's position and consideration of bringing back Ron Walker as Deputy Director.

**Motion and support to bring back Ron Walker as Deputy Director at appropriate time frame and as County Board of Commissioners allows Interim period.**

**Action Taken:**

Motion by Commissioner Wright  
Supported by Commissioner Lynch

**Roll Call**

**Yeas:** Dickerson, Henry, Keeler, Krapohl, Lynch, Nealy, Nolden, Wright

**Nays:** None

**Absent:** Martin, Washington

**MOTION CARRIED 8-0-2**

## **7) Opportunity for Commissioners to address the Commission.**

**Keeler** – Who owned the Fair Grounds before it became County property?

**Director** – City of Flint. Will reissue report on the condition of E.A. Cummings Center.

**Keeler** – Fish warnings, toxicity and mercury.

**Lynch** – Fishing licenses provide recommendations of fish consumption.

**Henry** – Suggests posting signs regarding fish warnings.

**Henry** – Regarding barrels in parks, can we utilize our Hazardous Waste Day for clean up?

**Director** – Will make sure all Parks Commissioners receive a copy of the report regarding the condition of E.A. Cummings Center for a better sense of the conditions of the site.

**Henry** – Request to send all Board of Commissioners a 50<sup>th</sup> Anniversary USB wristband.

**Director** – Yes, USB wristbands will be provided to all Board of Commissioners.

**Henry** – Are we still in the Lessor program?

**Chief Shanlian** – We are the model for the State. They talk to us directly to show us how it should be done.

**Nolden** – Pleasure working with Director McMillan. Wishes best of luck to the Director with her new position.

**Wright** – Regarding barrels in parks, there is nothing in them. This can lead to extensive and expensive testing. Best wishes to both Director and Administrative Secretary in their leave of Genesee County Parks.

**Dickerson** – Thank you to Director and Administrative Secretary.

**Nealy** – Good luck and congratulations to Director and Administrative Secretary.

**Lynch** – Good luck to Director and Administrative Secretary.

**Krapohl** – Rules against removing items from the parks. Picking up minor trash items and placing in trash cans is allowable.

Director is not leaving out of force. Respect her reasons for leaving. She will do excellent with her new position.

Moving forward - Commissioner Henry and Commissioner Nolden to meet with leadership and make sure we can follow up with the process, and if that will be acceptable for the Board of Commissioners. A Special Meeting may be needed to discuss further.

**8) Adjournment.** Hearing no objections to adjournment, the meeting was adjourned at 11:33 am.

I, Melissa Gagne, secretary of Genesee County Parks and Recreation Commission certify that the above is a true and correct transcript from the April 12th Parks and Recreation Commission regular meeting that was duly called and held in all respects in accordance with the laws of the State of MI and the by-laws of the company and that a quorum was present.

I further certify that the votes and resolutions of the commissioners of Genesee County Parks and Recreation Commission at the meeting are operative and in full force and effect and have not been annulled or modified by any vote or resolution passed or adopted by the board since that meeting.

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Melissa Gagne, Secretary  
Genesee County Parks and Recreation Commission  
810-249-3812  
mgagne@gcparks.org

Recorded and transcribed by M. Gagne

p:commission/2018/Agenda and minutes/4-12-18