

Members Present: President Joe Krapohl, Vice President James Washington, Commissioners: Gloria Nealy, Cloyce Dickerson, Bryant Nolden, Mike Keeler, Jeff Wright, Ted Henry, David Martin

Members Absent: Secretary Mike Lynch

Staff Present: Amy McMillan, Director; Barry June, Deputy Director; Matt Armentrout, Facilities Director; Kevin Shanlian, Chief Ranger; Melissa Gagne, Secretary; Danielle Fulcher, Communications, Event and Brand Manager; Janet Van De Winkle, Project Sustainability Manager; Nancy Edwards, Recreation Programs and Grants Officer; Martin Cousineau, Genesee County Commissioner

Others Present: Tom Kehoe 4304 Stanley Road, Genesee

1) Call to Order. President Krapohl presided and called the meeting to order at 10:01 a.m.

2) Opportunity for members of the public to address the commission. Anyone wishing to address the commission must state their name and address and they have 3 minutes to speak.

Public shared photos and water samples from Cummings Center horse arena with public, Comments from the public pertaining to construction process. Public shared comments pertaining to Director's position and expressed interest.

3) Consent Agenda. President Krapohl asked commissioners if there are any items they wish to remove from the consent agenda for discussion. No items were removed from the consent agenda.

Action Taken:

Motion by Commissioner Nolden
Supported by Commissioner Washington

Motion and support for approval of consent agenda items A through C as listed.

Roll Call

Yeas: Dickerson, Henry, Keeler, Krapohl, Nealy, Nolden, Wright, Washington, Martin

Nays: None

Absent: Lynch

MOTION CARRIED 9-0-1

4) Director's Report

A. Request for Budget Adjustment

Request approval of a budget adjustment allocating \$50,000 to the Summer Playground Program funds and \$11,000 to the Marketing – 50th Anniversary fund. Total budget adjustment \$60,000.

Action Taken:

Motion by Commissioner Nolden
Supported by Commissioner Washington

Motion and support for approval to apply for a Request for Budget Adjustment.

Roll Call

Yeas: Dickerson, Keeler, Krapohl, Nealy, Nolden, Wright, Martin, Washington

Nays: Henry

Absent: Lynch

MOTION CARRIED 8-1-1

B. Vermont Systems Migration

Request to upgrade software. Genesee County Parks and Recreation Commission currently utilizes Vermont Systems Recreation & Parks Software, RecTrac, for reservations, sales, scheduling, and public reservation capability. Software version 3.1 improves and expands current capabilities. Total cost of migration \$15,434.

Motion and support for approval to approve budget expense in the amount of \$15,434 to upgrade software.

Action Taken:

Motion by Commissioner Washington

Supported by Commissioner Wright

Roll Call

Yeas: Dickerson, Henry, Keeler, Krapohl, Nealy, Nolden, Wright, Martin, Washington

Nays: None

Absent: Lynch

MOTION CARRIED 9-0-1

C. Expenses over \$5,000

Motion and support to authorize expenses over \$5,000.00 as they are listed.

Action Taken:

Motion by Commissioner Washington

Supported by Commissioner Wright

Roll Call

Yeas: Dickerson, Henry, Keeler, Krapohl, Nealy, Nolden, Wright, Martin, Washington

Nays: None

Absent: Lynch

MOTION CARRIED 8-0-2

D. Crusher, Canine Officer – Introduction and Demonstration

Ian Zoll, Park Ranger – Crusher’s Partner

Crusher certified in exploring, tracking, article searching, and area search. Currently utilizing Crossroads Village for practical training outside of visitor hours.

E. Director shared appreciation to Commissioners and staff for last Director’s Report.

5) New/Old Business

A. Fair Board Contract Extension

Request to extend agreement with Fair Board for use of Cummings Center an additional 5 years. Terms are the same as the old agreement, except fee is capped at \$10,000 per year for use of facility.

Action Taken:

Motion by Commissioner Nolden
Supported by Commissioner Wright

All Yeas

Nays: None

Absent: Lynch

B. Replacing Director

Process to replace Director is being considered. Communication/discussion requested to be made between Parks Commission and Genesee County Board of Commissioners.

C. Recognition of Genesee County Board of Commissioner – Martin Cousineau present

D. Grand Opening – Atlas County Park – Sunday, April 29th at 2PM

Opportunity for the public to address the commission. Anyone wishing to address the commission must state their name and address and they have 3 minutes to speak.

Public shared photos with the public, Comments from public pertaining to an open transformer at fair grounds, barrels in parks, Director's position, and recognition of Director for service. Public presented and dedicated items to Genesee County Parks & Recreation and Director.

President Joe Krapohl: Residents have no authority to act on an issue or investigative matters pertaining to Parks property. Residents are directed to contact Genesee County Parks & Recreation office to report any issues.

7) Opportunity for Commissioners to address the Commission.

Nealy: Best of luck to Director, Amy.

Dickerson: Thank you to Director.

Wright: Many changes over 18 years. Encouraged to stay heavily involved in process of replacing Director, no political appointment, seek individual with the knowledge and desire.

Nolden: Best of luck to Director. Parks in great shape because of Director's efforts.

Henry: Thank you to Director and good luck.

Keeler: Trails are in great shape. Good luck to Director.

Washington: 16 years with Genesee County Parks Commission. Parks has evolved tremendously. Appreciate work of Director. Thank you to Director, Chief, and Parks for support.

Krapohl: Good Leadership. Director, Amy, is an excellent leader. Thank you on behalf of Genesee County residents.

8) Adjournment. Hearing no objections to adjournment, the meeting was adjourned at 10:55 am.

I, Melissa Gagne, secretary of Genesee County Parks and Recreation Commission certify that the above is a true and correct transcript from the April 26th Parks and Recreation Commission regular meeting that was duly called and held in all respects in accordance with the laws of the State of MI and the by-laws of the company and that a quorum was present.

I further certify that the votes and resolutions of the commissioners of Genesee County Parks and Recreation Commission at the meeting are operative and in full force and effect and have not been annulled or modified by any vote or resolution passed or adopted by the board since that meeting.

Melissa Gagne, Secretary
Genesee County Parks and Recreation Commission
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Recorded and transcribed by M. Gagne

p:commission/2018/Agenda and minutes/4-26-18