PARK ADOPTER COMMITMENT

Adopt a Park volunteers are required to maintain the park on a weekly basis. This is a comprehensive list of the required and optional initial assessments and weekly maintenance tasks that might occur at a park depending on your level of participation.

WEEKLY PARK ASSESSMENT CHECKLIST (completed to help plan the spring cleanup event and weekly maintenance)

Required Initial Assessment by All Park Adopters
- Is there litter around the park that needs to be removed?
- Has any dumping occurred that needs to be picked up?
- Are all the trash cans still in place? If no, where is it missing?

Optional Assessment
- Do any items in the park need to be repainted or repaired?
- Is there any graffiti that needs to be painted over?
- Do playground areas and/or plant beds need additional mulch? Need raking?
- Are there large limbs or branches that need to be removed?
- Are there any signs of illegal activities? (alcohol bottles/cans, drug paraphernalia, destruction? If yes, site where:

REGULAR WEEKLY PARK MAINTENANCE TASKS INCLUDING SPRING CLEANUP (as applicable to each park)

Required Tasks by All Park Adopters
- Pick up litter around park entrance and/or sign
- Pick up litter at the curb area and remove litter that has washed to the sewer grate(s)
- Pick up litter around bus stop areas (if applicable)
- Remove litter from playground areas, benches, picnic tables and/or basketball courts
- Pick up litter from fence lines
- Pull down signs on telephone poles and dispose of properly
- Take other signs down that have been “planted” in the ground and dispose of properly
- Remove trash/litter from trash cans and replace garbage bags (provided by KGCB)
- Put all garbage, yard waste and tree limbs at designated site for pick up (call KGCB for assistance)
- Redistribute the mulch/safety surfacing under and around playground equipment

Optional Tasks
- Pull weeds, edge and clean-up plant beds
- Rake mulch into place it if has been disturbed by heavy rain or by other sources
- Spread mulch in plant beds, on playground and other areas as needed (mulch provided by KGCB)
- Clean out fence lines of vegetation, invasive trees and other items
- Remove/cut up large branches that have fallen in the park (call KGCB first for assistance)
- Remove all vegetation over 3 feet tall and tree branches hanging down more than 6 feet from the ground (call KGCB for assistance)
- Remove large mounds of leaves that hide unseen hazards or holes (call KGCB first for assistance)
- Paint playground equipment, benches, picnic tables, pavilions, graffiti and/or other items as identified (Call KGCB first for assistance and materials)
- Remove illegal dumping
- Request a dumpster for large cleanups (call KCGB for dumpster)
- Other items (please specify)
- Other work done while on site or other items brought to your attention by residents in the park. List those items on the back side of this form:

Yes ☐ No ☐ After reading the ASSESSMENT CHECKLIST, is your volunteer group willing and physically able to take on the required park assessment and weekly maintenance including both a spring and fall cleanup? If so, welcome and please complete the application!
ADOPT A PARK APPLICATION

Instructions: Print or type the information requested below and fill out each section completely.

Adopt a Park Sponsor Name:  
Organization Type (Check One):
- Block Club  - Business  - Church or Faith-Based Organization  - Neighborhood Association
- Nonprofit Organization  - School  - Other (please specify)

Adopt a Park Sponsor Address: 
Sponsor Organization Phone Number: 
Alternate Phone Number: 
Sponsor Organization Email Address: 
Contact Person Name: 
Address: 
Phone Number: 
Email Address: 
Alternate Contact Person Name: 
Address: 
Phone Number: 
Email Address: 

Name of City of Flint Park to be Adopted: 
Ward Number: 

ADOPT A PARK APPLICATION NARRATIVE

Instructions: Print or type the information requested below. Fill out each section completely.

1. Please tell us why your group wants to adopt this park:

_______________________________________________________________________________________________
_______________________________________________________________________________________________
_______________________________________________________________________________________________
_______________________________________________________________________________________________

2. The problems that need to be addressed in the park:

_______________________________________________________________________________________________
_______________________________________________________________________________________________
_______________________________________________________________________________________________
_______________________________________________________________________________________________
_______________________________________________________________________________________________

Keep Genesee County Beautiful, a Program of the Genesee County Parks and Recreation Commission

Adopt A Park Application – page
3. Describe the community around the park:

_______________________________________________________________________________________________

_______________________________________________________________________________________________

_______________________________________________________________________________________________

4. Have already worked in or held some activities in the park? If so, please include how long you have worked in the park and any current activities/programs regularly happening in the park:

_______________________________________________________________________________________________

_______________________________________________________________________________________________

_______________________________________________________________________________________________

5. Children and Students
   How are you going to involve young children and students in the park?

_______________________________________________________________________________________________

_______________________________________________________________________________________________

_______________________________________________________________________________________________

6. Volunteers
   a. How many volunteers have committed to adopt this park?
   b. How many volunteers are recommended for adoption of this park?
   c. If you don’t currently have the minimum number of volunteers needed, how will you recruit more volunteers? Please provide a detailed strategy for recruitment of volunteers.

_______________________________________________________________________________________________

_______________________________________________________________________________________________

_______________________________________________________________________________________________

   d. What strategies will you use to grow your volunteer group and keep them involved from year to year?

_______________________________________________________________________________________________

_______________________________________________________________________________________________

_______________________________________________________________________________________________

7. Community Impact
   What impact(s) will adopting this park have in the community surrounding the park?

_______________________________________________________________________________________________

_______________________________________________________________________________________________
8. **Community Partners**
   List all of the community partners that have already committed to assist you with adoption of your park.

9. **If you do not have any partners, survey the community around the park and list potential park partners (include partners such as schools, businesses, faith-based places, block clubs, neighborhood groups, Boy or Girl Scouts, etc.).**

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**Authorized Signatures and Acknowledgment of Requirements**

If this ADOPT A PARK application is eligible and accepted by KGCB, we:

- Agree to send a representative to the ADOPT a PARK Orientation who is authorized to sign an ADOPT A PARK agreement on behalf of the group applying.
- Agree to send representatives to any additional training sessions offered.
- Understand that KGCB may revise, remove or amend items in this application before funding.
- Understand that no park improvements, changes or removals of equipment, trees, vegetation and/or other related items can be made without permission from both KGCB and the City of Flint.
- May implement only the KGCB approved activities/improvements.
- Will complete the project between April 1 and October 31.
- Will submit a Final Report by November 15 as provided in the Adopt a Park Notebooks.
- Agree to maintain the park using the Park Maintenance Checklist.

**Submitted by: (Both original signatures are required)**

1. Contact # 1 - Printed Name
   Signature
   Date

2. Contact # 2 - Printed Name
   Signature
   Date