

## **Seasonal Inspector-Ranger Division**

Genesee County Parks and Recreation Commission

**2020 Pay Rate: \$20.15 Hourly**

### **GENERAL STATEMENT OF DUTIES:**

A MCOLES Licensed Police Officer, responsible for the additional duties of being a Salvage Vehicle Inspector. Performs duties as required

### **STATEMENT OF TASKS:**

- Inspect salvage vehicles to ensure that no stolen parts were used
- Verify hidden Vehicle Identification Numbers (VIN) to ensure that the vehicle is not stolen
- Must be able to personally maintain, file and retain all required documents and photographs for Salvage and Vehicle Inspections according to State of Michigan Statutes. Note: It is to be understood that the individual Inspector will retain the records, but said records are owned and subject to review by the Genesee County Parks Ranger Division
- Follows all Ranger Division Policies

### **REQUIRED KNOWLEDGE SKILLS & ABILITIES:**

- Must have good communication skills
- Must follow "Best Practices" for maintaining records, writing reports, and handling of money
- Must be LEIN Verified
- Must maintain Security Awareness Training
- Maintain and develop professional relationships with other Law Enforcement agencies, Insurance companies and Vehicle Repair shops
- Must be able to perform these tasks properly with minimal supervision

### **MINIMUM QUALIFICATIONS:**

- Must be at least 18 years old
- Must be a United States Citizen
- Must possess and maintain a valid Michigan Operators License
- Must be a Licensed State of Michigan Police Officer, meeting all of the required MCOLES Standards, including background check requirements
- Must be trained and authorized by the State of Michigan as a Certified Salvage
- Inspector Promoted to this position solely at the Chief Ranger's discretion based on workload

