

COMMISSION MINUTES: June 22, 2023

MEMBERS PRESENT IN-PERSON:

Secretary Anne Figueroa

Commissioner Domonique Clemons  
Commissioner Michelle Davis

Commissioner Michael J. Keeler

Commissioner Cathy Lane

Commissioner Kevin Sylvester

MEMBERS ABSENT: President Joe Krapohl   
Vice President James Washington  
Commissioner James Avery  
Commissioner Gloria Nealy

STAFF PRESENT IN-PERSON:

Barry June, Director; Patrick Linihan, Deputy Director; Melissa Gagne, Assistant Parks Operations Manager; David Dwyre, Chief Ranger; Leisa Gagne, Financial Affairs Officer; Cassie Voelker, Accountant; Emily Stetson, KGCB Specialist; Nancy Edwards, KGCB Director

OTHERS PRESENT: None

1. CALL TO ORDER. Secretary Figueroa presided and called the meeting to order at 10:03 AM.
2. PUBLIC COMMENT. Anyone wishing to address the commission must state their name and address and they have 3 minutes to speak.

No public comment.

1. CONSENT AGENDA. Secretary Figueroa asked Commissioners if there were any items they wish to remove from the consent agenda for discussion. No items were removed.

ACTION TAKEN:

Motion by Commissioner Keeler

Supported by Commissioner Lane

MOTION AND SUPPORT TO APPROVE ITEMS A-C AS LISTED IN PACKET.

ROLL CALL

YEAS: Clemons, Davis, Figueroa, Keeler, Lane, Sylvester

NAYS: None

ABSENT: Avery, Krapohl, Nealy, Washington

MOTION CARRIED 6-0-4

1. DIRECTOR’S REPORT
2. REQUEST TO AWARD ITB 23-331 – STATE PARK TRAIL

Request approval to award ITB #23-331 – Engineering Services for the State Park Trail to the lowest bidder satisfying the requirements and specifications of the project and County Professional Services Contract. NO USE OF COUNTY GENERAL FUND.

Lane: How many miles?

June: .5 mile

ACTION TAKEN:

Motion by Commissioner Clemons

Supported by Commissioner Lane

MOTION AND SUPPORT TO APPROVE AWARDING BID AND REFER TO BOC APPROVAL PROCESS.

ROLL CALL

YEAS: Clemons, Davis, Figueroa, Keeler, Lane, Sylvester

NAYS: None

ABSENT: Avery, Krapohl, Nealy, Washington

MOTION CARRIED 6-0-4

1. APPROVE DRAFT PARKS COMMISSION BUDGET FY 2023-2024

Request to approve draft budget by fund.

1. Fund 2080 – General Operating

ACTION TAKEN:

Motion by Commissioner Keeler

Supported by Commissioner Lane

MOTION AND SUPPORT TO APPROVE FUND 2080 AND REFER TO BOC APPROVAL PROCESS.

ROLL CALL

YEAS: Clemons, Davis, Figueroa, Keeler, Lane, Sylvester

NAYS: None

ABSENT: Avery, Krapohl, Nealy, Washington

MOTION CARRIED 6-0-4

1. Fund 2083 – Crossroads Village

ACTION TAKEN:

Motion by Commissioner Keeler

Supported by Commissioner Sylvester

MOTION AND SUPPORT TO APPROVE FUND 2083 AND REFER TO BOC APPROVAL PROCESS.

ROLL CALL

YEAS: Clemons, Davis, Figueroa, Keeler, Lane, Sylvester

NAYS: None

ABSENT: Avery, Krapohl, Nealy, Washington

MOTION CARRIED 6-0-4

1. Fund 2084/2085 – Keep Genesee County Beautiful

ACTION TAKEN:

Motion by Commissioner Lane

Supported by Commissioner Keeler

MOTION AND SUPPORT TO APPROVE FUND 2084/2085 AND REFER TO BOC APPROVAL PROCESS.

ROLL CALL

YEAS: Clemons, Davis, Figueroa, Keeler, Lane, Sylvester

NAYS: None

ABSENT: Avery, Krapohl, Nealy, Washington

MOTION CARRIED 6-0-4

1. Fund 2087 – Various Grants

ACTION TAKEN:

Motion by Commissioner Keeler

Supported by Commissioner Clemons

MOTION AND SUPPORT TO APPROVE FUND 2087 AND REFER TO BOC APPROVAL PROCESS.

ROLL CALL

YEAS: Clemons, Davis, Figueroa, Keeler, Lane, Sylvester

NAYS: None

ABSENT: Avery, Krapohl, Nealy, Washington

MOTION CARRIED 6-0-4

1. Fund 2088 – Various Grants

ACTION TAKEN:

Motion by Commissioner Clemons

Supported by Commissioner Keeler

MOTION AND SUPPORT TO APPROVE FUND 2088 AND REFER TO BOC APPROVAL PROCESS.

ROLL CALL

YEAS: Clemons, Davis, Figueroa, Keeler, Lane, Sylvester

NAYS: None

ABSENT: Avery, Krapohl, Nealy, Washington

MOTION CARRIED 6-0-4

1. Fund 5080 – Railroad/Boat/Campground

ACTION TAKEN:

Motion by Commissioner Lane

Supported by Commissioner Sylvester

MOTION AND SUPPORT TO APPROVE FUND 5080 AND REFER TO BOC APPROVAL PROCESS.

ROLL CALL

YEAS: Clemons, Davis, Figueroa, Keeler, Lane, Sylvester

NAYS: None

ABSENT: Avery, Krapohl, Nealy, Washington

MOTION CARRIED 6-0-4

1. Fund 6665 - Equipment

ACTION TAKEN:

Motion by Commissioner Sylvester

Supported by Commissioner Clemons

MOTION AND SUPPORT TO APPROVE FUND 6665 AND REFER TO BOC APPROVAL PROCESS.

ROLL CALL

YEAS: Clemons, Davis, Figueroa, Keeler, Lane, Sylvester

NAYS: None

ABSENT: Avery, Krapohl, Nealy, Washington

MOTION CARRIED 6-0-4

1. APPROVE CHANGE ORDER REQUEST – SORENSON GROSS CO FOR WOLVERINE CAMPGROUND

Request to approval a change order to the contract with Sorenson Gross Company to increase the contract amount $74,731.20, bringing the total contract amount to $5,146,731.20. Additional funds covers the road cut and drainage to the new road and a sanitary sewer line height adjustment.

Keeler: Their mistake?  
June: No, it needs a height adjustment.  
Lane: ROWE will credit us?

June: Yes.

ACTION TAKEN:

Motion by Commissioner Sylvester

Supported by Commissioner Lane

MOTION AND SUPPORT TO APPROVE CHANGE ORDER AND REFER TO BOC APPROVAL PROCESS.

ROLL CALL

YEAS: Clemons, Davis, Figueroa, Keeler, Lane, Sylvester

NAYS: None

ABSENT: Avery, Krapohl, Nealy, Washington

MOTION CARRIED 6-0-4

1. APPROVE AMENDMENT TO AGREEMENT – CITY OF FLINT

Request to approve amendment to the City of Flint Agreement to expand mowing services to all City of Flint parks. Parks will receive $175,000.00 for additional services.

Lane: Fantastic effort. How many parks?  
Edwards: 10 regular parks and 55 neighborhood parks.  
Lane: Thank you to Nancy for efforts.

Figueroa: There is a notice difference.

Keeler: Will there be a break in period? We would like to train people where to get in because we have this closed off to ORV traffic. Lawn mowers will have a hard time getting in there. We’d love to work with you and give you a key.

June: We will put a double lock.

Keeler: Will that work with cable?

Linihan: Daisy chain it.

Lane: Which park is this?

Keeler: Pierce Park.

Lane: Have we worked out any agreements with neighborhood members?

Edwards: That is the Adopt a Park program.

ACTION TAKEN:

Motion by Commissioner Lane

Supported by Commissioner Sylvester

MOTION AND SUPPORT TO APPROVE AMENDMENT AND REFER TO BOC APPROVAL PROCESS.

ROLL CALL

YEAS: Clemons, Davis, Figueroa, Keeler, Lane, Sylvester

NAYS: None

ABSENT: Avery, Krapohl, Nealy, Washington

MOTION CARRIED 6-0-4

1. APPROVE PARTNERSHIP AGREEMENT – 810HM

Request to approve a Partnership Agreement with 810hm for public SUP YOGA classes at Bluebell Beach. NO USE OF PARKS FUND. NO USE OF COUNTY GENERAL FUND.

ACTION TAKEN:

Motion by Commissioner Keeler

Supported by Commissioner Lane

MOTION AND SUPPORT TO APPROVE PARTNERSHIP AGREEMENT AND OBTAIN SIGNATURES FROM THE PRESIDENT AND SECRETARY.

ROLL CALL

YEAS: Clemons, Davis, Figueroa, Keeler, Lane, Sylvester

NAYS: None

ABSENT: Avery, Krapohl, Nealy, Washington

MOTION CARRIED 6-0-4

1. APPROVE SPECIAL EVENT – SWEET TOOTH DESSERT FEST

Request to approve special event for OnDante Bruce Lott to host the Sweet Tooth Dessert Fest at Riverbank Park on August 27, 2023. This request includes the request to sell alcohol.

Keeler: Is this the first time for this event?

Edwards: Yes.

Figueroa: Do they have a vendor for alcohol?

Edwards: They will partner with a non-profit. The area will be fenced off and there is a charge for the event.

ACTION TAKEN:

Motion by Commissioner Clemons

Supported by Commissioner Sylvester

MOTION AND SUPPORT TO APPROVE SPECIAL EVENT WITH ALOCHOL PERMIT CONTINGEN UPON SUCCESSFULLY OBTAINING A LIQUOR LICENSE.

ROLL CALL

YEAS: Clemons, Davis, Figueroa, Keeler, Lane, Sylvester

NAYS: None

ABSENT: Avery, Krapohl, Nealy, Washington

MOTION CARRIED 6-0-4

1. OLD/NEW BUSINESS – NONE
2. OPPORTUNITY FOR COMMISSIONERS TO ADDRESS THE COMMISSION

Lane: Summer help update?

June: We are good this year.

Lane: Do volunteers get a pass to Crossroads Village?

June: They get a special volunteer dinner. We celebrate them.

Lane: Can City of Flint and other places make arrangements to receive a stipend for improvements?

June: We would have to take funds from our parks. We have to be told where to take it from. We help different communities in any way we can. We grade roads, share equipment. Giving funds is different.

Keeler: When is the trail going through Grand Blanc?

June: 1st section, phase 2, in 2025.

Clemons: Show on social media how much we are investing in the communities. It’s Genesee County – all one. We are a regional community, not one community over another.

Figueroa: Move to more regional “we’re part of this”.

June: We’ve partnered with communities for programs to the public. These are your facilities. We work with all the schools and outreach in the community. We own or operate 91% of park land in Genesee County.

Figueroa: County-wide parks is a benefit to the whole community.

Lane: Is there a newsletter?

June: We have our website and social media.

1. ADJOURNMENT. Hearing no objections to adjournment, the meeting adjourned at 10:38 AM.

I, Melissa Gagne, Assistant Parks Operations Manager of Genesee County Parks and Recreation Commission certify that the above is a true and correct transcript from the June 22, 2023, Parks and Recreation Commission meeting that was duly called and held in all respects in accordance with the laws of the State of MI and the by-laws of the company and that a quorum was present.

I further certify that the votes and resolutions of the commissioners of Genesee County Parks and Recreation Commission at the meeting are operative and in full force and effect and have not been annulled or modified by any vote or resolution passed or adopted by the board since that meeting.

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Melissa Gagne, Assistant Parks Operations Manager

Genesee County Parks and Recreation Commission

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