

# CROSSROADS VILLAGE & HUCKLEBERRY RAILROAD

## Facility Rental Information

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# FACILITY RENTAL INFORMATION

Thank you for considering the use of Genesee County Park facilities at Crossroads Village and Huckleberry Railroad for your special event. The special ambience of our late 1800s village offers a beautiful setting for weddings, family reunions, corporate outings and other events. All park facilities are smoke-free. The Coldwater Road Chapel and Fox House are not air-conditioned and the Gazebo is an outdoor facility.

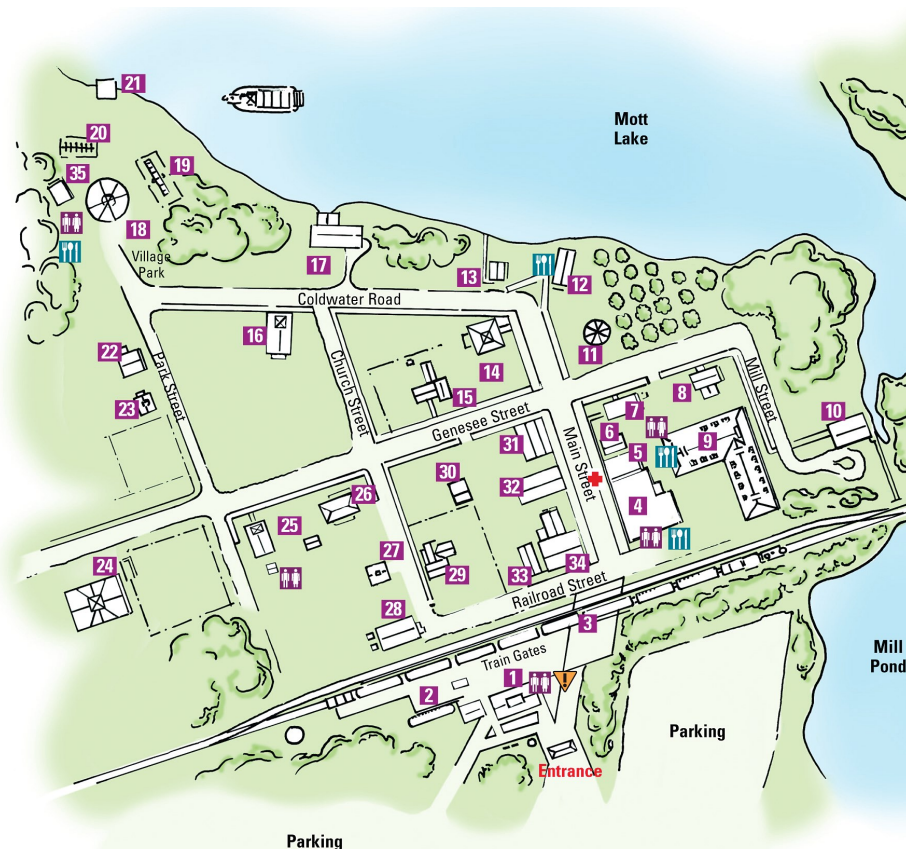
Crossroads Village and Huckleberry Railroad is set in 1800s historical period. As such, the parking lots and streets are not paved, and you and your guests may encounter muddy and slippery conditions at times. No motorized vehicles are allowed inside the Village at any time during Village operating hours, 10am to 5 pm. (All restrooms are handicap accessible except for the one located behind the Stanley School building.) There are ramps located at the Chapel and Train Boarding Station.

Unless your event includes touring Crossroads Village, you and your guests will not be charged admission for your event. If your event occurs during regular operating hours, 10am to 5pm, you will need to provide the names of your guests so they will be allowed entrance in to the Village at the time of your event. If you or your guests wish to ride the train or vintage rides, the appropriate tickets must be purchased.

Due to the 1800s atmosphere of Crossroads Village and Huckleberry Railroad, **motorized vehicles are not allowed in Crossroads Village during regular operating hours.** Please realize that there will be other vehicles in the parking lot and depending upon the special events scheduled for the day, it may be difficult to find a close parking spot. You should advise your guests to arrive earlier than usual so that they will have plenty of time to park and walk into Crossroads Village in time for your event. They should allow at least 15 minutes to park and walk into Crossroads Village.

Because of the historical nature of Crossroads Village, we have instituted several policies that may impact your event. Please carefully review our policies which provide greater detail regarding facilities **usage**.

**Themed events like Halloween, Christmas, Day Out With Thomas™, etc. are scheduled throughout the year at Crossroads Village. Please keep this in mind as these events are highly decorated based on theme and these decorations will not be dismantled or removed for rentals.**



- 1-Davison Depot
- 2-Pere Marquette Caboose A621
- 3-Huckleberry Railroad
- 4-Horton-Colwell Building
- 5-T.N. North & Son Bank & Locy's Dental Rooms
- 6-Fowler Barber Shop
- 7-Clayton Township Hall-Train Station Gift Shop
- 8-George H. Durand Law Office
- 9-Mill Street Warehouse & Dining Room
- 10-Atlas Grist Mill
- 11-Gazebo
- 12-Master's Cider Mill
- 13-Ice House
- 14-Wisner Carriage Barn-Leather & Tin smith
- 15-Buzzell House
- 16-Coldwater Road Chapel
- 17-Crossroads Lumber Company- Sawmill
- 18-Charles W. Parker Carousel
- 19-Charles W. Parker Superior Wheel
- 20-Venetian Swings, Pony Cart
- Mott Lake Flyer Miniature Train
- 21-The Genesee Belle Dock
- 22-Blacksmith Shop
- 23-Salter Log House
- 24-Calkins Barn and Donahue Chicken Coop
- 25-Stanley School House
- 26-Fox House & Crawford Windmill
- 27-Fenton Carriage Barn-Broom Making
- 28-Flint Township Meeting Hall
- 29-Eldridge House
- 30-Durant Barn-Toy Making
- 31-Mason Inn
- 32-Manwaring Building- Print Shop
- 33-J.E. Barbour, M.D.
- 34-Attica Hotel
- 35-Lake Side Grill (Carousel Area)



# Coldwater Road Chapel Rental Information



**Available Dates:** April 1 through July 31, and the day after Labor Day through September 30.

**Available Rental Times:** The Coldwater Road Chapel is available in three-hour time blocks:

10:00 a.m. – 1:00 p.m.

1:00 – 4:00 p.m.

4:00 – 7:00 p.m.

7:00 – 10:00 p.m.

**Rental Fee:** Each three-hour rental block is \$550.00. A \$50.00 non-refundable deposit, that will go toward your rental fee, is due at the time the reservation is made. Balance of the rental fee is due (30) thirty days from the day the reservation is made or 30 days prior to the reserved date, which ever is sooner.

## SEATING

The chapel seats approximately 120 guests. If the Village is open during your ceremony, you must provide a guest list at least five (5) days in advance of your wedding to ensure your guests are not charged village admission. As you are stepping back into the 1800s, no motorized vehicles are allowed in the Village during operating hours.

It is the responsibility of the wedding party to provide the clergy and any decoration for the chapel. If you would like to have music or religious fixtures at your ceremony, you must provide these items yourself. There is a pipe organ and a piano in the chapel. Your organist may make an appointment to practice by calling Crossroads Village at 810-249-3857. There is an electrical source at the back of the Chapel. On your wedding day, you are given three (3) hours for decorating, wedding ceremony, photography session and clean up. This time period must be followed due to the possibility for multiple wedding reservations.

## REHEARSALS

Rehearsals must be arranged with the Genesee County Parks Reservations department. Please plan your rehearsal at a time when Crossroads Village is not open. We request that you keep your rehearsals to one hour.

## THINGS YOU SHOULD KNOW

The Coldwater Road Chapel has no side anteroom. You may use the “bride’s room” located in the Fox house on your wedding day. The bride’s room has a full-length mirror and electricity. The small bride’s room is not large enough to accommodate more than three people.

### Please follow these rules when using the Chapel.

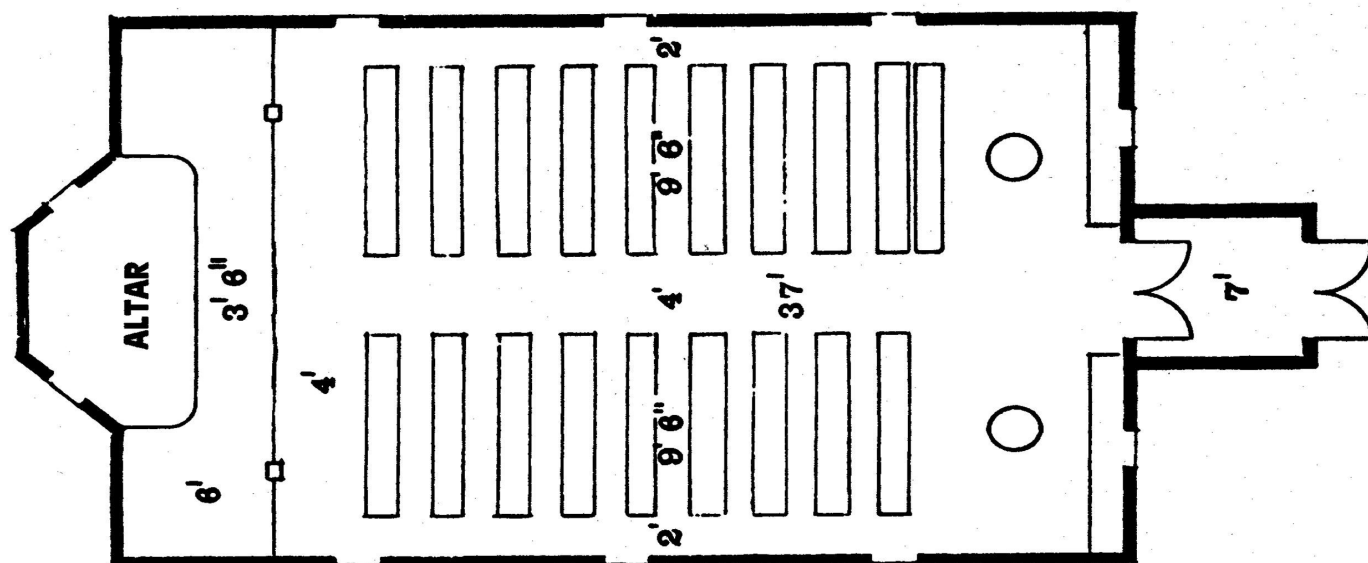
- Do not move the antique furnishings, they are very fragile.
- Use only non-drip candles at the altar, no other candles are permitted.
- Only birdseed may be thrown at the bride and groom on the church steps. Rice and confetti are not allowed. If using a horse and carriage, please do not allow anything to be thrown near the horses.
- An aisle runner can be secured with double-faced tape.
- Any flowers or decorations that are used may not damage any artifacts. Tacks, staples and/or nails cannot be used.



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The layout and dimensions of the Coldwater Road Chapel are as follows:



## GAZEBO RENTAL INFORMATION

**Available Dates:** April 1 through July 31, and the day after Labor Day through September 30.

**Available Rental Times:** 6:00-9:00 p.m.

**Rental Fee:** Each three-hour rental block is \$400.00. A \$50.00 non-refundable deposit, that will go toward your rental fee, is due at the time the reservation is made. Balance of the rental fee is due (30) thirty days from the day the reservation is made or 30 days prior to the reserved date, whichever is sooner.

## THINGS YOU SHOULD KNOW

There are a few wooden benches available for limited seating. You may bring in and set up your own chairs, but please remember no vehicles are allowed in the village during operating hours. Chairs must be removed before Crossroads Village opens the following day.

Decorations are permitted, however the use of nails, staples or tacks is not allowed.

There is an electrical source near the gazebo.



## REHEARSALS

Rehearsals must be arranged with the Genesee County Parks Reservations department. Please plan your rehearsal at a time when Crossroads Village is not open. We request that you keep your rehearsals to one hour.



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# GENERAL CROSSROADS VILLAGE FACILITY RENTAL RULES

## Cancellations

- Functions cancelled three months prior to use date will receive a refund of the facility rental fee (s), minus the \$50.00, non refundable deposit per building and will forfeit the security deposit.
- Functions cancelled less than three months prior to rental date are non-refundable.

## Additional Fees

- A Special Use Permit is required for sub-contracting a horse and carriage service. The Special Use Permit fee is \$40.00. Carriage rides are to be used solely by the applicant and those attending the event. Selling of tickets or otherwise charging for use is not permitted.
- Carousel building or Ferris Wheel rental, \$500.00 with an operator.
- Rental of the specified facility(ies) does not include use of any other area in Crossroads Village or Huckleberry Railroad.

## Decorations

No harsh tapes, such as duct tape, nails, tacks or staples, can be used at anytime. Nothing may be fastened to walls, windows, ceiling, curtains or floors. User is responsible for removing all decorations and debris from the facility and disposing of trash in the nearby dumpster or other designated container. Any cleanup that must be done by Commission staff will be charged to the user at the rate of \$13.50 per hour per staff person and may be applied against the security deposit.



## Smoking & Alcohol Policy

Please remember that all Genesee County Parks facilities are smoke-free. Your guests may smoke outside in designated areas only.

Effective May 1, 2014, Crossroads Village and Huckleberry Railroad will be a tobacco free area with the exception of two designated areas inside the Village. No tobacco products are allowed inside any of the buildings at Crossroads Village, or on the train. No alcoholic beverages are allowed on park property unless served by Crossroads Village.

