



# GENESEE COUNTY PARKS

Get away. Right away.

COMMISSION MINUTES: February 22, 2024

MEMBERS PRESENT IN-PERSON:

President Joe Krapohl  
Secretary Anne Figueroa  
Commissioner James Avery  
Commissioner Domonique Clemons  
Commissioner Michelle Davis  
Commissioner Michael J. Keeler  
Commissioner Cathy Lane  
Commissioner Gloria Nealy  
Commissioner Kevin Sylvester

MEMBERS ABSENT: Vice President James Washington

STAFF PRESENT IN-PERSON:

Barry June, Director; Patrick Linihan, Deputy Director; Melissa Gagne, Parks Operations Manager; Cassie Voelker, Director of Finance and Park Operations; Emily Stetson, Parks Program Manager; Jackie Domerese, Parks Communications, Event & Brand Manager; Anthony Walter, Parks Operations Manager; Dave Dwyre, Chief Park Ranger; Arianna Stringer, Parks Program Services Specialist; Nancy Edwards, Recreation Programs and Grants Officer; Melissa Mahan, Crossroads Village Manager; Brandon Compton, Assistant Crossroads Village Manager; Michael Horton, Chief of Locomotive Operations; Darrin Raupp, Park Superintendent; Ryan Farney, Park Superintendent; Brian VanPatten, Chief Park Horticulturist; Noah Bleiler, Facilities Management Coordinator; Courtney Prout, Park Naturalist; Beth Schrader, Crossroads Village Event Coordinator; Kassie Hyde, Marketing Assistant

OTHERS PRESENT: Tom Kehoe, 4304 E Stanley, Genesee, MI

1. CALL TO ORDER. President Joe Krapohl presided and called the meeting to order at 10:00 AM.
2. PUBLIC COMMENT - GENERAL. Anyone wishing to address the commission must state their name and address and they have 3 minutes to speak.

Public comment received.



GENESEE COUNTY  
PARKS AND RECREATION  
COMMISSION

3. PUBLIC COMMENT – MICHIGAN DEPARTMENT OF NATURAL RESOURCES RECREATION PASSPORT PROGRAM. Anyone wishing to address the commission about the grant opportunity.

None.

4. CONSENT AGENDA. President Joe Krapohl asked Commissioners if there were any items they wish to remove from the consent agenda for discussion. No items were removed.

ACTION TAKEN:

Motion by Commissioner Keeler

Supported by Commissioner Lane

MOTION AND SUPPORT TO APPROVE ITEMS A-C AS LISTED IN PACKET.

ROLL CALL

YEAS: Avery, Clemons, Davis, Figueroa, Keeler, Krapohl, Lane, Nealy, Sylvester

NAYS: None

ABSENT: Washington

MOTION CARRIED 9-0-1

5. DIRECTOR'S REPORT

- A. REQUEST TO APPLY FOR GRANT – MICHIGAN DNR RECREATION PASSPORT PROGRAM

Request to apply for a grant from the Michigan Department of Natural Resources Recreation Passport Program, in support of the development of sports fields at Berston Fieldhouse, Berston Park, in the City of Flint, in the amount of \$150,000.00. Match of 26% will be provided by Friends of Berston. NO USE OF COUNTY GENERAL FUND. NO USE OF PARKS FUND.

Lane: Does this require Board of Commissioners approval?

Krapohl: Yes

Lane: Who has funding responsibility?

June: We will be the fiduciary.

ACTION TAKEN:

Motion by Commissioner Keeler

Supported by Commissioner Avery

MOTION AND SUPPORT TO APPROVE SUBMISSION OF GRANT APPLICATION TO MNRTF AND REFER TO BOC APPROVAL PROCESS.

ROLL CALL

YEAS: Avery, Clemons, Davis, Figueroa, Keeler, Krapohl, Lane, Nealy, Sylvester

NAYS: None

ABSENT: Washington

MOTION CARRIED 9-0-1

- B. REQUEST TO APPROVE AMENDMENT TO WADE TRIM CONTRACT FOR THE FLINT RIVERFRONT RESTORATION PROJECT

Request to approve a 3<sup>rd</sup> amendment to the Wade Trim contract, in support of Flint Riverfront Restoration Project, increasing the total contract amount \$1,094,500.00, for a total contract

amount not to exceed \$5,183,900.00, following refinement of the scope of services.  
NO USE OF COUNTY GENERAL FUND. NO USE OF PARKS FUND.

ACTION TAKEN:

Motion by Commissioner Sylvester  
Supported by Commissioner Avery

MOTION AND SUPPORT TO APPROVE AMENDMENT AND REFER TO BOC APPROVAL PROCESS.

ROLL CALL

YEAS: Avery, Clemons, Davis, Figueroa, Keeler, Krapohl, Lane, Nealy, Sylvester

NAYS: None

ABSENT: Washington

MOTION CARRIED 9-0-1

C. REQUEST TO AWARD RFP #23-354 – FLINT RIVERFRONT RESTORATION RE-BID

Request to approve awarding RFP #23-354 for the Flint Riverfront Restoration to Granger Construction Company, for the base scope of work in the amount of \$13,168,000.00. NO USE OF COUNTY GENERAL FUND. NO USE OF PARKS FUND.

Keeler: When do they plan to put the boulders in the water?

June: June of this year.

ACTION TAKEN:

Motion by Commissioner Keeler  
Supported by Commissioner Sylvester

MOTION AND SUPPORT TO APPROVE AWARDED RFP AND REFER TO BOC APPROVAL PROCESS.

ROLL CALL

YEAS: Avery, Clemons, Davis, Figueroa, Keeler, Krapohl, Lane, Nealy, Sylvester

NAYS: None

ABSENT: Washington

MOTION CARRIED 9-0-1

D. REQUEST TO AWARD RFP #23-337 – SELECTIVE CAFETERIA, CATERING, AND CONCESSIONS SERVICES AT CROSSROADS VILLAGE

Request to approve awarding RFP #23-337 to Tasty Bits Catering. Tasty Bits Catering proposed services in all four areas of Crossroads Village – Lakeside Grill, Mill Street Warehouse, Café, and banquet services with a commission rate of 18% paid to parks. The award will be effective for the 2024 seasons.

Keeler: Is the food similar?

Linihan: Better quality with the option of premium items – value.

ACTION TAKEN:

Motion by Commissioner Keeler  
Supported by Commissioner Avery

MOTION AND SUPPORT TO APPROVE AWARDED RFP AND REFER TO BOC APPROVAL PROCESS.

ROLL CALL

YEAS: Avery, Clemons, Davis, Figueroa, Keeler, Krapohl, Lane, Nealy, Sylvester

NAYS: None  
ABSENT: Washington

MOTION CARRIED 9-0-1

E. REQUEST TO APPROVE AGREEMENT – TICKETWEB INC. (DOWT)

Request to approve the annual agreement with TicketWeb Inc. to authorize Genesee County Parks and Recreation Commission exclusive rights to sell Day Out With Thomas tickets for the 2024 event scheduled at Crossroads Village and Huckleberry Railroad.

ACTION TAKEN:

Motion by Commissioner Keeler  
Supported by Commissioner Figueroa

MOTION AND SUPPORT TO APPROVE AGREEMENT AND OBTAIN SIGNATURES FROM PRESIDENT AND SECRETARY.

ROLL CALL

YEAS: Avery, Clemons, Davis, Figueroa, Keeler, Krapohl, Lane, Nealy, Sylvester

NAYS: None

ABSENT: Washington

MOTION CARRIED 9-0-1

F. REQUEST TO APPROVE AMENDMENT – SECURITAS SECURITY SERVICES 2023

Request to approve a 3<sup>rd</sup> amendment to the contract with Securitas, to increase the total contract amount \$22,000.00, for a total contract amount of \$157,000.00, term ending January 5, 2024. Additional services were required during the Halloween and Christmas program at Crossroads Village causing expenses to exceed the approved contract amount.

ACTION TAKEN:

Motion by Commissioner Avery  
Supported by Commissioner Figueroa

MOTION AND SUPPORT TO APPROVE AMENDMENT AND REFER RECOMMENDATION TO BOC.

ROLL CALL

YEAS: Avery, Davis, Figueroa, Keeler, Krapohl, Lane, Nealy, Sylvester

NAYS: Clemons

ABSENT: Washington

MOTION CARRIED 8-1-1

G. REQUEST TO APPROVE PARTNERSHIP AGREEMENT – GCCARD HEAD START

Request to approve a Partnership Agreement with GCCARD Head Start to host their "End of Year Activity Program" at Crossroads Village and Huckleberry Railroad on Friday, May 31, 2024, at a rate of \$6.00 per person.

ACTION TAKEN:

Motion by Commissioner Figueroa  
Supported by Commissioner Clemons

MOTION AND SUPPORT TO APPROVE PARTNERSHIP AGREEMENT AND OBTAIN SIGNATURES FROM PRESIDENT AND SECRETARY.

ROLL CALL

YEAS: Avery, Clemons, Davis, Figueroa, Keeler, Krapohl, Lane, Nealy, Sylvester

NAYS: None

ABSENT: Washington

MOTION CARRIED 9-0-1

H. INFORMATIONAL ONLY: MARTHA MERKLEY CHARITABLE TRUST UPDATE

I. APPROVE RECOMMENDATION OF PARKS DIRECTOR

Request to approve and forward recommendation to appoint Patrick Linihan to the Parks Director, effective April 15, 2024, to the Board of Commissioners.

Lane: What's the salary of the current Director?

June: Same as posted by HR.

Clemons: Why was this not on the initial agenda?

Krapohl: The interviews were on Tuesday. We finalized numbers today to go through the process by April.

Keeler: To Linihan – when did you start here?

Linihan: 2015 with a break in the middle.

Lane: Patrick did things to make improvements at Grand Blanc. He learned how to work with municipalities.

Avery: Seen Patrick in action. He came in and hit the ground running. Trusted by staff.

Clemons: Patrick is doing fantastic at Parks. How does this compensation rate compare?

Krapohl: Hard to compare because of the range of scopes.

Clemons: Operating at a tight budget, will this affect that?

June: No, he costs less as part of the new plan.

Figueroa: Less overhead.

Clemons: Non-union position – are there built in steps? Can we set steps?

Lane: Suggest doing a study and work on a policy for upgrades.

ACTION TAKEN:

Motion by Commissioner Keeler

Supported by Commissioner Nealy

MOTION AND SUPPORT TO RECOMMEND APPOINTING PATRICK LINIHAN AS PARKS DIRECTOR AND REFER TO BOC.

ROLL CALL

YEAS: Avery, Clemons, Davis, Figueroa, Keeler, Krapohl, Lane, Nealy, Sylvester

NAYS: None

ABSENT: Washington

MOTION CARRIED 9-0-1

J. 2024 ACTION PLAN PRESENTATION

6. OLD/NEW BUSINESS—

7. OPPORTUNITY FOR COMMISSIONERS TO ADDRESS THE COMMISSION

Lane: Congratulations to all (staff).

Keeler: Trailheads mostly maps?

Domerese: Yes, plus highlights and etiquette.

Krapohl: Thank you to staff. Forward looking people, customer based. This will be a busy, exciting year. Thank you for your time and effort.

8. ADJOURNMENT. Hearing no objections to adjournment, the meeting adjourned at 11:39 AM.

I, Melissa Gagne, Parks Operations Manager of Genesee County Parks and Recreation Commission certify that the above is a true and correct transcript from the February 22, 2024, Parks and Recreation Commission meeting that was duly called and held in all respects in accordance with the laws of the State of MI and the by-laws of the company and that a quorum was present.

I further certify that the votes and resolutions of the commissioners of Genesee County Parks and Recreation Commission at the meeting are operative and in full force and effect and have not been annulled or modified by any vote or resolution passed or adopted by the board since that meeting.

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Melissa Gagne, Parks Operations Manager  
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