



# GENESEE COUNTY PARKS

Get away. Right away.

COMMISSION MINUTES: March 14, 2024

MEMBERS PRESENT IN-PERSON:

President Joe Krapohl  
Commissioner James Avery  
Commissioner Michelle Davis  
Commissioner Michael J. Keeler  
Commissioner Cathy Lane  
Commissioner Gloria Nealy  
Commissioner Kevin Sylvester

MEMBERS ABSENT: Vice President James Washington, Secretary Anne Figueroa, Commissioner Domonique Clemons

STAFF PRESENT IN-PERSON:

Barry June, Director; Patrick Linihan, Deputy Director; Melissa Gagne, Parks Operations Manager; Cassie Voelker, Director of Finance and Park Operations; Emily Stetson, Parks Program Manager; Jackie Domerese, Parks Communications, Event & Brand Manager; Dave Dwyre, Chief Park Ranger

OTHERS PRESENT: Tom Kehoe, 4304 E Stanley, Genesee, MI

1. CALL TO ORDER. President Joe Krapohl presided and called the meeting to order at 10:01 AM.
2. PUBLIC COMMENT. Anyone wishing to address the commission must state their name and address and they have 3 minutes to speak.

Public comment received.

3. CONSENT AGENDA. President Joe Krapohl asked Commissioners if there were any items they wish to remove from the consent agenda for discussion. No items were removed.

ACTION TAKEN:

Motion by Commissioner Keeler  
Supported by Commissioner Nealy



GENESEE COUNTY  
PARKS AND RECREATION  
COMMISSION

MOTION AND SUPPORT TO APPROVE ITEMS A-C AS LISTED IN PACKET.

ROLL CALL

YEAS: Avery, Davis, Keeler, Krapohl, Lane, Nealy, Sylvester

NAYS: None

ABSENT: Clemons, Figueroa, Washington

MOTION CARRIED 7-0-3

4. DIRECTOR'S REPORT

A. REQUEST TO APPROVE DAY OUT WITH THOMAS EVENT AGREEMENT

Request to approve the annual event agreement with Thomas Licensing, LLC, to host Day Out With Thomas at Crossroads Village & Huckleberry Railroad in 2024 and 2025.

NO USE OF COUNTY GENERAL FUND.

ACTION TAKEN:

Motion by Commissioner Nealy

Supported by Commissioner Lane

MOTION AND SUPPORT TO APPROVE EVENT AGREEMENT AND REFER TO BOC APPROVAL PROCESS.

ROLL CALL

YEAS: Avery, Davis, Keeler, Krapohl, Lane, Nealy, Sylvester

NAYS: None

ABSENT: Clemons, Figueroa, Washington

MOTION CARRIED 7-0-3

B. REQUEST TO CONTRACT REPLACEMENT- MVVA

Request to approve a contract with Michael Van Valkenburgh Associates, Inc. (MVVA) replacing the initial contract awarded with RES-2023-881 for Design and Project Administering Services for Chevy Commons Play Garden. No changes to the total contract amount or scope of work.

NO USE OF COUNTY GENERAL FUND. NO USE OF PARKS FUND. Project is fully funded by ARPA funds.

ACTION TAKEN:

Motion by Commissioner Keeler

Supported by Commissioner Nealy

MOTION AND SUPPORT TO APPROVE CONTRACT REPLACEMENT AND REFER TO BOC APPROVAL PROCESS.

ROLL CALL

YEAS: Avery, Davis, Keeler, Krapohl, Lane, Nealy, Sylvester

NAYS: None

ABSENT: Clemons, Figueroa, Washington

MOTION CARRIED 7-0-3

- C. REQUEST TO APPROVE AGREEMENT – GISD – WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) (FOR-MAR)  
Request to approve agreement with GISD for the purpose of providing work experience to WIOA eligible youth to enhance employability of individuals. For-Mar will be used as a worksite for up to 8 students. This is paid by GISD through a Michigan Works! Grant. NO USE OF COUNTY GENERAL FUND. NO USE OF PARKS FUND.

ACTION TAKEN:

Motion by Commissioner Keeler  
Supported by Commissioner Nealy

MOTION AND SUPPORT TO APPROVE AGREEMENT WITH GISD AND OBTAIN SIGNATURES FROM PRESIDENT AND SECRETARY.

ROLL CALL

YEAS: Avery, Davis, Keeler, Krapohl, Lane, Nealy, Sylvester

NAYS: None

ABSENT: Clemons, Figueroa, Washington

MOTION CARRIED 7-0-3

- D. REQUEST TO APPROVE AGREEMENT – NRPA LEARNING COMMUNITY (KGCB)  
Request to approve an agreement with NRPA for KGCB's participation in the Learning Community for youth sports and challenges and solutions. NO USE OF COUNTY GENERAL FUND. NO USE OF PARKS FUND.

ACTION TAKEN:

Motion by Commissioner Nealy  
Supported by Commissioner Avery

MOTION AND SUPPORT TO APPROVE AGREEMENT WITH NRPA LEARNING COMMUNITY AND OBTAIN SIGNATURES FROM PRESIDENT AND SECRETARY.

ROLL CALL

YEAS: Avery, Davis, Keeler, Krapohl, Lane, Nealy, Sylvester

NAYS: None

ABSENT: Clemons, Figueroa, Washington

MOTION CARRIED 7-0-3

5. OLD/NEW BUSINESS—

June: The contract with Granger for the in-river work of the Flint Riverfront Restoration Project was approved by BOC.

Krapohl: Request for update on pavilion renovations.

June: We are submitting a grant for the pavilion restorations. We were recommended for a grant award for the historic foot bridge at Richfield. Purchasing will issue a RFP for the engineering portion of the project.

Krapohl: Tomorrow is the last day for Chief Dwyre. His dedication did not go unnoticed. Thank you.

6. OPPORTUNITY FOR COMMISSIONERS TO ADDRESS THE COMMISSION

Sylvester: Good luck to Chief Dwyre.

Lane: Thank you to staff for the reports and best of luck to Chief Dwyre. Helping Grand Blanc city with a grant for the Grand Blanc Jewel.

7. ADJOURNMENT. Hearing no objections to adjournment, the meeting adjourned at 10:10 AM.

I, Melissa Gagne, Parks Operations Manager of Genesee County Parks and Recreation Commission certify that the above is a true and correct transcript from the March 14, 2024, Parks and Recreation Commission meeting that was duly called and held in all respects in accordance with the laws of the State of MI and the by-laws of the company and that a quorum was present.

I further certify that the votes and resolutions of the commissioners of Genesee County Parks and Recreation Commission at the meeting are operative and in full force and effect and have not been annulled or modified by any vote or resolution passed or adopted by the board since that meeting.

---

Melissa Gagne, Parks Operations Manager  
Genesee County Parks and Recreation Commission  
810.736.7100  
[mgagne@gcparks.org](mailto:mgagne@gcparks.org)