



GENESEE COUNTY PARKS

Get away. Right away.

COMMISSION MINUTES: July 25, 2024

MEMBERS PRESENT IN-PERSON:

President Joe Krapohl
Secretary Anne Figueroa
Commissioner James Avery
Commissioner Domonique Clemons
Commissioner Michelle Davis
Commissioner Michael J. Keeler
Commissioner Cathy Lane
Commissioner Gloria Nealy
Commissioner Kevin Sylvester

MEMBERS ABSENT: Vice President James Washington

STAFF PRESENT IN-PERSON:

Patrick Linihan, Parks Director; Melissa Gagne, Parks Operations Manager; Cassie Voelker, Director of Finance and Park Operations; Leisa Gagne, Parks Operations Consultant; Emily Stetson, Parks Program Manager; Rick Witham, Chief Park Ranger; Andrew Owens, Park Ranger; Nancy Edwards, Recreation Programs and Grants Officer; Anthony Walter, Parks Operations Manager; Allyson Voelker, Marketing Assistant

OTHERS PRESENT: Tom Kehoe, Genesee, MI

1. CALL TO ORDER. President Joe Krapohl presided and called the meeting to order at 10:00 AM.
2. PUBLIC COMMENT. Anyone wishing to address the commission must state their name and address and they have 3 minutes to speak.

Public comment received.

3. CONSENT AGENDA. President Joe Krapohl asked Commissioners if there were any items they wish to remove from the consent agenda for discussion. No items were removed.



GENESEE COUNTY
PARKS AND RECREATION
COMMISSION

ACTION TAKEN:

Motion by Commissioner Keeler
Supported by Commissioner Nealy

MOTION AND SUPPORT TO APPROVE ITEMS A-C AS LISTED IN PACKET.

ROLL CALL

YEAS: Clemons, Davis, Figueroa, Keeler, Krapohl, Lane, Nealy, Sylvester

NAYS: None

ABSENT: Avery, Washington

MOTION CARRIED 8-0-2

4. DIRECTOR'S REPORT

- Volunteer Dinner invitations to Commissioners
- Introduction – Andrew Owens, Park Ranger
- For-Mar Pop-Up Programs are seeing 100 – 200 people at each
- Received official Day Camp License from State of Michigan – thank you to staff
- 96 people signed up for the Halloween Hustle already
- Attended the City of Flint Park planning meeting
- KGCB 20th Anniversary party
- Improvements at the bridge on Coldwater Road for equestrian users
- Chili Nights & Village Lights event in October

A. APPROVE EXPENSE – RAILROAD TIES

Request approval to purchase 326 railroad ties from Missouri Tie, LLC, in an amount not to exceed \$18,949.00, for a total amount not to exceed \$37,898.00 with the vendor for FYE 2024.
NO USE OF COUNTY GENERAL FUND.

Lane: Is this part of the annual budget?

Linihan: Yes.

Keeler: Do we know what species they are?

Linihan: It varies, there are some oak and pine.

ACTION TAKEN:

Motion by Commissioner Lane
Supported by Commissioner Figueroa

MOTION AND SUPPORT TO APPROVE EXPENSE AND REFER TO BOC APPROVAL PROCESS.

ROLL CALL

YEAS: Avery, Clemons, Davis, Figueroa, Keeler, Krapohl, Lane, Nealy, Sylvester

NAYS: None

ABSENT: Washington

MOTION CARRIED 9-0-1

B. APPROVE EXPENSE – MICHIGAN CAT

Request approval to purchase one (1) new Caterpillar 308 Excavator from Michigan CAT, in an amount not to exceed \$164,902.47. NO USE OF COUNTY GENERAL FUND.

Keeler: Do we have a trailer for this?

Linihan: Yes.

ACTION TAKEN:

Motion by Commissioner Keeler

Supported by Commissioner Lane

MOTION AND SUPPORT TO APPROVE EXPENSE AND REFER TO BOC APPROVAL PROCESS.

ROLL CALL

YEAS: Avery, Clemons, Davis, Figueroa, Keeler, Krapohl, Lane, Nealy, Sylvester

NAYS: None

ABSENT: Washington

MOTION CARRIED 9-0-1

C. APPROVE PARTNERSHIP AGREEMENT – SUP FLINT

Request to approve a partnership agreement with SUP Flint for public stand up paddleboard yoga classes at Bluebell Beach on Wednesdays, Fridays, Saturdays, and Sundays through September 7. SUP Flint will pay GCPRC a 10% service charge.

ACTION TAKEN:

Motion by Commissioner Nealy

Supported by Commissioner Keeler

MOTION AND SUPPORT TO APPROVE PARTNERSHIP AGREEMENT AND OBTAIN SIGNATURES FROM PRESIDENT AND SECRETARY.

ROLL CALL

YEAS: Avery, Clemons, Davis, Figueroa, Keeler, Krapohl, Lane, Nealy, Sylvester

NAYS: None

ABSENT: Washington

MOTION CARRIED 9-0-1

D. APPROVE PARTNERSHIP AGREEMENT – ABOVE PAR DISC GOLF LLC

Request to approve a partnership agreement with Above Par Disc Golf LLC for site improvements to Goldenrod Disc Golf Course. Above Par will furnish all materials, labor, and equipment for the installation of new baskets, signage, and maps.

ACTION TAKEN:

Motion by Commissioner Nealy

Supported by Commissioner Avery

MOTION AND SUPPORT TO APPROVE PARTNERSHIP AGREEMENT AND OBTAIN SIGNATURES FROM PRESIDENT AND SECRETARY.

ROLL CALL

YEAS: Avery, Clemons, Davis, Figueroa, Keeler, Krapohl, Lane, Nealy, Sylvester

NAYS: None

ABSENT: Washington

MOTION CARRIED 9-0-1

E. APPROVAL TRAVEL REQUEST – VERMONT SYSTEMS 2024 SYMPOSIUM

Request to approve a travel request for three Parks staff members to attend the Vermont Systems 2024 Symposium, in an amount not to exceed \$8,890.50, for FYE 2025. Dates: October 21 – 25, 2024

ACTION TAKEN:

Motion by Commissioner Lane

Supported by Commissioner Sylvester

MOTION AND SUPPORT TO APPROVE TRAVEL REQUEST AND REFER TO BOC APPROVAL PROCESS.

ROLL CALL

YEAS: Avery, Clemons, Davis, Figueroa, Keeler, Krapohl, Lane, Nealy, Sylvester

NAYS: None

ABSENT: Washington

MOTION CARRIED 9-0-1

F. APPROVE SPECIAL EVENT LIQUOR LICENSE APPLICATION – CRV EVENT

Request to approve submission of a Special Event Liquor License Application to the Michigan Liquor Control Commission to set up an outdoor area for a wine and cheese event at Crossroads Village on October 3, 2024.

ACTION TAKEN:

Motion by Commissioner Lane

Supported by Commissioner Avery

MOTION AND SUPPORT TO APPROVE APPLICATION AND OBTAIN SIGNATURES FROM PRESIDENT AND SECRETARY.

ROLL CALL

YEAS: Avery, Clemons, Davis, Figueroa, Keeler, Krapohl, Lane, Nealy, Sylvester

NAYS: None

ABSENT: Washington

MOTION CARRIED 9-0-1

5. OLD/NEW BUSINESS— NONE.

6. OPPORTUNITY FOR COMMISSIONERS TO ADDRESS THE COMMISSION

Krapohl: Volunteer Dinner recognition and opportunity, thank you to the Fair Board for passes, and purchase of the excavator will allow more things to be done in-house – difficult to get contractors.

Lane: For-Mar flower bed at Genesee is gorgeous. Accolades to the staff. When buying excavators, can we get a better price through the Road Commission?

Linihan: We use the same program the Road Commission does. Same pricing.

Clemons: August primaries notification – August 6 – 9 days of early voting. This is voting in the nominees. Recently lost Tim Sneller and Gayle Armstrong – keep their families in your thoughts.

7. ADJOURNMENT. Hearing no objections to adjournment, the meeting adjourned at 10:27 AM.

I, Melissa Gagne, Parks Operations Manager certify that the above is a true and correct transcript from the July 25, 2024, Parks and Recreation Commission meeting that was duly called and held in all respects in accordance with the laws of the State of MI and the by-laws of the company and that a quorum was present.

I further certify that the votes and resolutions of the commissioners of Genesee County Parks and Recreation Commission at the meeting are operative and in full force and effect and have not been annulled or modified by any vote or resolution passed or adopted by the board since that meeting.

Melissa Gagne, Parks Operations Manager
Genesee County Parks and Recreation Commission
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