



ADMIN USE ONLY:

APPLICATION FOR SEASONAL EMPLOYMENT

Position(s) applying for:

Crossroads Village:

- Village Program-Operation Specialist
- Interpretive Specialist*
- Asst. Village Programs Supervisor*
- Sawmill Operator

For-Mar Day Camp:

- Day Camp Director*
- Asst. Day Camp Director*
- Day Camp Counselor*
- Junior Day Camp Counselor*

For-Mar Nature Preserve & Arboretum:

- For-Mar Park Attendant
- For-Mar Educator*
- For-Mar Park Office Aide
- Horticulturist

Administration:

- Administrative Assistant
- Marketing Assistant*
- Accounting Assistant*
- Recreation Programmer*

Huckleberry Railroad:

- Locomotive Fireman
- Railroad Shop Worker
- Locomotive Engineer*

Maintenance:

- Maintenance Worker
- Maintenance Coordinator*
- Heavy Equipment Operator*
- General Park Attendant
- Maintenance Specialist***

Operations (Mounds ORV, Wolverine Campground, Boat Launches):

- Operations Specialist
- Operations Coordinator*
- Assistant Operations Manager*
- Operations Manager*
- Operations Supervisor*

Keep Genesee County Beautiful:

- Reservations & Admin. Specialist
- KGCB Program Coordinator*

Park Ranger:

- Park Ranger*
- Marine Patrol Ranger (*civilian*)

*Requires experience and/or certifications and/or college credits/courses – see job description
 **Requires MCOLES certification. Park Rangers are certified police officers
 ***Specialist positions include: 5900 operators, painter, carpenter

MINIMUM QUALIFICATIONS FOR ALL POSITIONS:

Genesee County is an Equal Opportunity Employer

Employer

- Have the ability to read and write
- Be willing to work weekends, holidays, and irregular hours
- Must be 16 years of age

GENERAL INFORMATION

Name: _____
Last First Middle

Email: _____

Phone: _____ Secondary Phone: _____

Street Address: _____

City: _____ Zip: _____

Do you have a **VALID** driver’s license? YES NO

Some positions require a minimum age of 18. Are you 18 years of age or older? YES NO

Have you been previously employed by Genesee County Parks? YES NO

Return application to: Genesee County Parks, 5045 E Stanley Rd, Flint, MI 48506; Email: parkswebteam@gccparks.org; Phone: 810.736.7100; M-F 8:00-4:30 -OR- Genesee County Human Resources, 1101 Beach St, Room 337, Flint, MI 48502



EDUCATION

High School: _____ Grade Level _____ Graduated? _____ GED? _____

College/University: _____ Graduated? _____ Major/Degree _____

Other Training/Education: _____ Completed? _____ Area: _____

EMPLOYMENT HISTORY (List present or most recent employer FIRST)

DATES

JOB DUTIES/EMPLOYER INFORMATION

Date Started _____ Job Title _____

Date Left _____ Description of Duties _____

Supervisor's Name _____ Employer Name/Address _____

Supervisor's Phone _____ Reason for Leaving _____

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JOB DUTIES/EMPLOYER INFORMATION

Date Started _____ Job Title _____

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Supervisor's Name _____ Employer Name/Address _____

Supervisor's Phone _____ Reason for Leaving _____

PLEASE CIRCLE ANY OF THE FOLLOWING YOU HAVE EXPERIENCE WITH OR KNOW HOW TO OPERATE:

- | | | |
|--------------------------------|------------------------------|--|
| Acting | MCOLES Certification | Interpretation – 19 th Century Trades |
| Campgrounds | Pesticide Applicator License | Tractors/Heavy Equipment _____ |
| Cash Register/Handling money | Pruning Equipment | Trucks |
| Commercial Driver License | Public Speaking | Teaching/Training |
| Computer | Greeting the public | Supervisory |
| Coordinating Events/Activities | Lawn mowing | Other: _____ |

REFERENCES

Name _____ Phone _____

Email _____ Circle One: Professional Personal

Name _____ Phone _____

Email _____ Circle One: Professional Personal

Name _____ Phone _____

Email _____ Circle One: Professional Personal

Emergency Contact: _____ Relationship: _____

Address: _____ Phone: _____

TO WHOM IT MAY CONCERN:

I hereby authorize any representative of the Genesee County Parks and Recreation Commission, bearing this release, to obtain information from your files or other sources pertaining to my personal background; including, but not limited, to academic achievement, attendance, personal history, disciplinary action, credit or any other records you may have. I hereby direct you to release such information upon the request of the bearer. This release is executed with the full knowledge and understanding that the information is for the official use of the Genesee County Parks and Recreation.

This information is to be used to assist the Genesee County Parks and Recreation Commission in determining my qualifications and fitness for a position I am seeking with them. I hereby release you, the institution or establishment, which you represent, including its officers, employees, and related liability for damages of whatever kind, which may at any time result because of compliance with this authorization and request to release information, or any attempt to comply with it. Should there be any question as to the validity of this release, you may contact me as indicated.

Date: _____ Signature: _____