

Horticulturist I & II  
Genesee County Parks & Recreation Commission

GENERAL STATEMENT OF DUTIES:

Performs a variety of horticultural maintenance and basic park maintenance; will be required to operate a variety of horticultural equipment, such as trucks, tractors, utility vehicles, tillers, and string trimmers; works under supervision but also expected to work under own Initiative.

STATEMENT OF TASKS:

Performs horticultural and grounds maintenance tasks including landscape construction, planting, watering; fertilizing, pruning, pest management, propagation, tree removal, chipping, composting and general lawn maintenance.

Assists in making minor repairs to buildings and equipment.

Performs routine custodial work in arboretum buildings and grounds, including refuse and rubbish removal.

Assists in minor remodeling and light carpentry, such as building trellises, benches, arbors, and compost bins.

Operates and maintains arboretum equipment.

Assists in development and maintenance of arboretum roads, trails, and paths, fencing and signing.

Regularly maintains accurate records of daily planting and horticultural maintenance.

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Ability to accept and follow oral and written instructions given by superior in charge.

Ability to maintain good interpersonal relationships and communicate effectively with the general public, as well as staff.

Ability to learn and apply basic horticultural maintenance and general maintenance practices.

Ability to operate and maintain arboretum equipment and tools correctly and safely.

Thorough knowledge of park rules, policies, and procedures.

Ability to physically perform the work.

MINIMUM REQUIREMENTS:

Ability to physically perform the work.  
Possession of a valid driver's license.

SPECIAL REQUIREMENTS:

Must be willing to work weekends, holidays, and irregular hours as scheduled.  
Must be willing to work outdoors in a variety of weather conditions.  
Will be required to wear a prescribed uniform and must wear protective wear and safety gear when required.  
Must be courteous in dealing with the general public and fellow staff members.  
Possession of a Certified Commercial Pesticide Applicator's License or the ability to become certified within 45 days of initial employment.

UNIFORM REQUIREMENTS & REIMBURSEMENTS:

Will be required to purchase uniform prior to starting work. Employee will be reimbursed \$100 after the first (40) forty hours of employment (for first year employees) and \$50 for second and succeeding year employees. The \$100 for first year employees and the \$50 for second and succeeding year employees includes the purchase of safety shoes.

HORTICULTURIST II ADDITIONAL DUTIES & TASKS:

Coordinates subordinate employees.  
Assists In development and maintenance of display gardens and arboretum nursery.  
Assists in the coordination of the arboretum volunteer program and internship program.  
Assists in Visitor Center operation, clerical, and housekeeping; Assists in inventory and collection of plant material.  
Assists in development of databases and recordkeeping.  
Assists in soil sampling, surveying, and mapping of the arboretum.  
Assists In the development of programs, exhibits and arboretum newsletter.

MINIMUM QUALIFICATIONS:

One year (season) experience working as a Horticulturist at Genesee County Parks or related experience AND college coursework in landscape horticulture, floriculture, botany, landscape architecture or forestry. OR two years

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(2 seasons) of related experience AND college coursework in landscape horticulture, floriculture, botany, landscape architecture or forestry.

SPECIAL REQUIREMENT:

Possession of a Certified Commercial Pesticide Applicator's License in ornamental and turf categories or the ability to become certified within 45 days of employment.