

## Seasonal Maintenance Specialist I & II Genesee County Parks & Recreation Commission

### GENERAL STATEMENT OF DUTIES:

Performs a variety of semi-skilled and skilled park maintenance tasks which require fine and gross motor skills; required to operate light to heavy duty equipment such as trucks, tractors, fork lifts, 5 yard dump trucks, septage hauling trucks, and mowers with a 10 foot cutting width and greater; performs responsible duties in maintaining the safety of park visitors; receives supervision from employees in higher grades, but also expected to work under own Initiative; provides direction to subordinate employees; performs related work as required.

### STATEMENT OF TASKS:

Performs ground maintenance and routine custodial work in park buildings.  
Ensures Park visitors comply with all applicable park rules and regulations.  
Maintains good public relations with park visitors and disseminates Information about facilities, park activities, and related park programs.  
Performs routine custodial work in park buildings.  
Assists with scheduling and assigning work to subordinate employees.  
Assists with training subordinate employees in park maintenance procedures.  
Operates specialized equipment, including chainsaws, septage trucks, forklifts, and 4-wheel drive tractor/loaders.  
Performs minor repairs to buildings and equipment, including minor electrical and plumbing repairs.

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all the duties an employee assigned to this class may be required to perform.
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### REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Ability to learn and apply park maintenance techniques.  
Ability to correctly use and care for hand tools and light equipment.  
Ability to understand and carry out oral and written directions.  
Ability to maintain good interpersonal relationships and communicate effectively with the general public, as well as Parks staff.  
Ability to assess and respond to emergency situations.  
Thorough knowledge of park rules, policies, and procedures.  
Ability to operate a wide variety of equipment such as 1-ton dump trucks, tractors with front end loaders, aerial bucket trucks, 16' width wing deck mowers, haul trailers with equipment, etc.  
Ability to perform simple building and structure construction and repair, including minor electrical and plumbing repairs.

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MINIMUM REQUIREMENTS:

Ability to physically perform the work.

Possession of a valid driver's license.

One year experience working as a Maintenance Coordinator at Genesee County Parks AND maintained a satisfactory employee evaluation OR Four (4) years similar maintenance experience.

SPECIAL REQUIREMENTS:

Must be willing to work weekends, holidays, and irregular hours as scheduled.

Will be required to wear a prescribed uniform.

Must be courteous in dealing with the general public and fellow staff members.

Ability to obtain a valid CDL class B driver's license with air brakes.

Applicant will be required to purchase OSHA approved safety-toed shoes/boots prior to beginning employment. After the first forty (40) hours of employment, the employee will receive \$50.00 towards the cost of the required safety-toed shoes/boots, during the first season of employment only. Two (2) uniform shirts will be provided; additional shirts may be purchased.

MINIMUM QUALIFICATIONS:

One (1) year experience working as a Maintenance Specialist I at Genesee County Parks AND maintained a satisfactory employee evaluation

**OR**

Five (5) years similar maintenance experience.

SPECIAL REQUIREMENT:

Ability to certify as a Pesticide Applicator within 45 days of hiring as a Maintenance Specialist II.