



GENESEE COUNTY PARKS

Get away. Right away.

COMMISSION MINUTES: January 23, 2025

MEMBERS PRESENT IN-PERSON:

President Joe Krapohl
Secretary Anne Figueroa
Commissioner Domonique Clemons
Commissioner Michael J. Keeler
Commissioner Cathy Lane
Commissioner Kevin Sylvester

MEMBERS ABSENT: Vice President James Washington; Commissioners James Avery, Gloria Nealy

STAFF PRESENT IN-PERSON:

Patrick Linihan, Parks Director; Melissa Gagne, Parks Operations Manager; Nancy Edwards, Recreation Programs and Grants Officer; Rick Witham, Chief Park Ranger; Kassie Hyde, Marketing Assistant; Beth Schrader, CRV Event Coordinator; Allyson Voelker, Marketing Assistant; Emily Stetson, Park Program Manager; Cassie Voelker, Director of Finance and Park Operations

OTHERS PRESENT: Tom Kehoe, Genesee Twp, MI

1. CALL TO ORDER. President Joe Krapohl presided and called the meeting to order at 10:04 AM.
2. PUBLIC COMMENT - GENERAL. Anyone wishing to address the commission must state their name and address and they have 3 minutes to speak.

Public comment received.

3. PUBLIC COMMENT – MICHIGAN DNR GRANT OPPORTUNITIES. Anyone wishing to address the commission must state their name and address and they have 3 minutes to speak.

Public comment received.

4. CONSENT AGENDA. President Joe Krapohl asked Commissioners if there were any items they wish to remove from the consent agenda for discussion. No items were removed.



GENESEE COUNTY
PARKS AND RECREATION
COMMISSION

ACTION TAKEN:

Motion by Commissioner Keeler
Supported by Commissioner Lane

MOTION AND SUPPORT TO APPROVE ITEMS A-C AS LISTED IN PACKET.

ROLL CALL

YEAS: Clemons, Figueroa, Keeler, Krapohl, Lane, Sylvester

NAYS: None

ABSENT: Avery, Nealy, Washington

MOTION CARRIED 6-0-3

5. DIRECTOR'S REPORT

- Pilot program plowing the trails
- Riverbank Park RFP advertised
- Policy updates from State of Michigan – Rec Passport up for increase
- Christmas teardown is 90% done
- Flushing County Park back loop running summer hours
- Winter operations is in effect
- Construction crew extending track 5 to the main line at the Huckleberry Railroad
- Flyer for Sportsman Alliance dinner – fundraiser for event at Bluegill
- Action Plan presentation will be 2/27

A. APPROVE TO APPLY FOR GRANTS – MICHIGAN DEPARTMENT OF NATURAL RESOURCES

Genesee County Parks and Recreation staff requests the approval to apply for four (4) grants from the Michigan Department of Natural Resources. NO USE OF COUNTY GENERAL FUND.

ACTION TAKEN:

Motion by Commissioner Lane
Supported by Commissioner Figueroa

MOTION AND SUPPORT TO APPROVE APPLYING FOR MDNR GRANTS AND REFER TO BOC APPROVAL PROCESS.

ROLL CALL

YEAS: Clemons, Figueroa, Keeler, Krapohl, Lane, Sylvester

NAYS: None

ABSENT: Avery, Nealy, Washington

MOTION CARRIED 6-0-3

B. REQUEST TO APPROVE PARKS PARTNERSHIP AGREEMENT – MASTER GARDENERS

Genesee County Parks and Recreation staff requests the approval of a Parks Partnership Agreement with Master Gardeners for continued planting and maintenance of the Crossroads Village flowerbeds. NO USE OF COUNTY GENERAL FUND.

ACTION TAKEN:

Motion by Commissioner Keeler
Supported by Commissioner Lane

MOTION AND SUPPORT TO APPROVE PARTNERSHIP AGREEMENT AND OBTAIN SIGNATURES FROM PRESIDENT AND SECRETARY.

ROLL CALL

YEAS: Clemons, Figueroa, Keeler, Krapohl, Lane, Sylvester

NAYS: None

ABSENT: Avery, Nealy, Washington

MOTION CARRIED 6-0-3

C. REQUEST TO APPROVE PARKS PARTNERSHIP AGREEMENT – GCCARD HEAD START

Genesee County Parks and Recreation staff requests the approval of a Parks Partnership Agreement with GCCARD Head Start to host its "End of Year Activity Program" at Crossroads Village & Huckleberry Railroad on Friday, May 16, 2025.

Figueroa: Why is there a difference in price between events?

Linihan: These are long standing fees and they align with our fee schedule.

ACTION TAKEN:

Motion by Commissioner Sylvester

Supported by Commissioner Lane

MOTION AND SUPPORT TO APPROVE PARTNERSHIP AGREEMENT AND OBTAIN SIGNATURES FROM PRESIDENT AND SECRETARY.

ROLL CALL

YEAS: Clemons, Figueroa, Keeler, Krapohl, Lane, Sylvester

NAYS: None

ABSENT: Avery, Nealy, Washington

MOTION CARRIED 6-0-3

D. REQUEST TO APPROVE PARKS PARTNERSHIP AGREEMENT - VAAA

Genesee County Parks and Recreation staff requests the approval of a Parks Partnership Agreement with Valley Area Agency on Aging (VAAA) to host Senior Power Day at Crossroads Village & Huckleberry Railroad on Wednesday, May 21, 2025.

ACTION TAKEN:

Motion by Commissioner Figueroa

Supported by Commissioner Keeler

MOTION AND SUPPORT TO APPROVE PARTNERSHIP AGREEMENT AND OBTAIN SIGNATURES FROM PRESIDENT AND SECRETARY.

ROLL CALL

YEAS: Clemons, Figueroa, Keeler, Krapohl, Lane, Sylvester

NAYS: None

ABSENT: Avery, Nealy, Washington

MOTION CARRIED 6-0-3

E. REQUEST TO APPROVE PARKS PARTNERSHIP AGREEMENT – CRIM FITNESS FOUNDATION

Genesee County Parks and Recreation staff requests the approval of a Parks Partnership Agreement with the Crim Fitness Foundation, Inc. to plan the event "Crim's Halloween Hustle and Kids' Trick or Trot, Hosted by Crossroads Village." This item includes the request to submit

a Special Event Liquor License to the Michigan Liquor Control Commission for a beverage tent during the event.

Keeler: Is there a 5K?

Linihan: Yes, plus two kids events.

ACTION TAKEN:

Motion by Commissioner Lane

Supported by Commissioner Figueroa

MOTION AND SUPPORT TO APPROVE PARTNERSHIP AGREEMENT AND OBTAIN SIGNATURES FROM PRESIDENT AND SECRETARY.

ROLL CALL

YEAS: Clemons, Figueroa, Keeler, Krapohl, Lane, Sylvester

NAYS: None

ABSENT: Avery, Nealy, Washington

MOTION CARRIED 6-0-3

F. REQUEST TO APPROVE PARKS PARTNERSHIP AGREEMENT – GC HERB SOCIETY

Genesee County Parks and Recreation staff requests the approval of a Parks Partnership Agreement with the Genesee County Herb Society for continued maintenance of herb gardens at Crossroads Village & Huckleberry Railroad, as well as decorating the Eldridge House during the Christmas program and participation in the 2025 Ladies Night Out event.

Figueroa: Does the Herb society harvest? Do we harvest?

Linihan: They do something with it. We do not harvest.

ACTION TAKEN:

Motion by Commissioner Keeler

Supported by Commissioner Clemons

MOTION AND SUPPORT TO APPROVE PARTNERSHIP AGREEMENT AND OBTAIN SIGNATURES FROM PRESIDENT AND SECRETARY.

ROLL CALL

YEAS: Clemons, Figueroa, Keeler, Krapohl, Lane, Sylvester

NAYS: None

ABSENT: Avery, Nealy, Washington

MOTION CARRIED 6-0-3

G. REQUEST TO APPROVE SPECIAL EVENT PERMIT – FIRSTTRY TRIATHLON

Genesee County Parks and Recreation staff requests the approval of a Special Event Permit to permit the event swimming activities that are otherwise prohibited by Park Rules.

ACTION TAKEN:

Motion by Commissioner Lane

Supported by Commissioner Figueroa

MOTION AND SUPPORT TO APPROVE SPECIAL EVENT PERMIT, SUBJECT TO FINAL SITE APPROVAL BY PARKS DIRECTOR AND UPON COMPLIANCE WITH ALL OTHER PARKS SPECIAL EVENT PERMIT REQUIREMENTS.

ROLL CALL

YEAS: Clemons, Figueroa, Keeler, Krapohl, Lane, Sylvester

NAYS: None

ABSENT: Avery, Nealy, Washington

MOTION CARRIED 6-0-3

6. OLD/NEW BUSINESS— NONE.

7. OPPORTUNITY FOR COMMISSIONERS TO ADDRESS THE COMMISSION

Keeler: With the State Park, what should we expect to see soon?

Linihan: A single track in Happy Hollow. We are waiting on construction documents to review and will be out to bid soon.

Lane: Compliment to employees for the ads from Parks.

Figueroa: Recognition of the Teddy Bear Sleepover.

8. ADJOURNMENT. Hearing no objections to adjournment, the meeting adjourned at 10:33 AM.

I, Melissa Gagne, Parks Operations Manager, certify that the above is a true and correct transcript from the January 23, 2025, Parks and Recreation Commission meeting that was duly called and held in all respects in accordance with the laws of the State of MI and the by-laws of the company and that a quorum was present.

I further certify that the votes and resolutions of the commissioners of Genesee County Parks and Recreation Commission at the meeting are operative and in full force and effect and have not been annulled or modified by any vote or resolution passed or adopted by the board since that meeting.

Melissa Gagne, Parks Operations Manager
Genesee County Parks and Recreation Commission
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