



GENESEE COUNTY PARKS

Get away. Right away.

COMMISSION MINUTES: July 24, 2025

MEMBERS PRESENT IN-PERSON:

President Joe Krapohl
Secretary Anne Figueroa
Commissioner Bill Brandon
Commissioner Domonique Clemons
Commissioner Michael J. Keeler
Commissioner Kevin Sylvester

MEMBERS ABSENT:

Vice President James Washington
Commissioner James Avery
Commissioner Gary Goetzinger
Commissioner Cathy Lane

STAFF PRESENT IN-PERSON:

Patrick Linihan, Parks Director; Jeff Johns, Deputy Director; Kari Koske, Administrative Assistant; Rick Witham, Chief Park Ranger; Cassie Voelker, Director of Finance and Park Operations; Leisa Gagne, Parks Operations Consultant; Beth Schrader, Crossroads Village Event Coordinator ; Scott Burnett, Crossroads Village Assistant Manager; Sam Wilson, Village Program Operation Specialist

OTHERS PRESENT: Mike Yancho—GB twp

1. **CALL TO ORDER.** President Joe Krapohl presided and called the meeting to order at 10:00 AM.
2. **PUBLIC COMMENT.** Anyone wishing to address the commission must state their name and address and they have 3 minutes to speak.

No public comment.
3. **CONSENT AGENDA.** President Joe Krapohl asked Commissioners if there were any items they wish to remove from the consent agenda for discussion. No items were removed.

ACTION TAKEN:

Motion by Commissioner Keeler
Supported by Commissioner Figueroa



GENESEE COUNTY
PARKS AND RECREATION
COMMISSION

MOTION AND SUPPORT TO APPROVE ITEMS A-E AS LISTED IN PACKET.

ROLL CALL

YEAS: Brandon, Clemons, Figueroa, Keeler, Krapohl, Sylvester,

NAYS: None

ABSENT: Avery, Goetzinger, Lane, Washington

MOTION CARRIED 6-0-4

4. DIRECTOR'S REPORT

- Introduce Scott Burnett, Crossroads Village Assistant Manager.

A. APPROVE EXPENSE – CRV HALLOWEEN SUPPLIES

Genesee County Parks and Recreation staff requests the approval of expenses to purchase candy, cider, donuts, paper products and supplies for the Crossroads Village Ghosts & Goodies Program (Halloween) in a budgeted amount not to exceed \$200,000.00. Items will be purchased across two fiscal years, FYE 2025 and FYE 2026, through the end of the program on October 31, 2025. NO USE OF COUNTY GENERAL FUND.

ACTION TAKEN:

Motion by Commissioner Figueroa

Supported by Commissioner Brandon

MOTION AND SUPPORT TO APPROVE EXPENSE AND REFER TO BOC APPROVAL PROCESS.

ROLL CALL

YEAS: Brandon, Clemons, Figueroa, Keeler, Krapohl, Sylvester,

NAYS: None

ABSENT: Avery, Goetzinger, Lane, Washington

MOTION CARRIED 6-0-4

B. REQUEST TO APPROVE CONTRACT AMENDMENT – US TRACKWORKS, LLC

Genesee County Parks and Recreation staff requests the approval of an amendment to the Professional Services Contract with US Trackworks, LLC for the replacement of crossties at Huckleberry Railroad. US Trackworks, LLC will replace a minimum of 300 – 6'6" crossties annually at determined sections of the track of Huckleberry Railroad, with a total annual contract amount not to exceed \$37,550.00. The remaining terms of the agreement remain unchanged and in full effect. NO USE OF COUNTY GENERAL FUND.

ACTION TAKEN:

Motion by Commissioner Keeler

Supported by Commissioner Brandon

MOTION AND SUPPORT TO APPROVE AGREEMENTS AND REFER TO BOC APPROVAL PROCESS.

ROLL CALL

YEAS: Brandon, Clemons, Figueroa, Keeler, Krapohl, Sylvester,

NAYS: None

ABSENT: Avery, Goetzinger, Lane, Washington

MOTION CARRIED 6-0-4

C. REQUEST TO APPROVE SPECIAL EVENT LIQUOR LICENSE APPLICATION – CHILI NIGHTS

Genesee County Parks and Recreation staff requests the approval to submit a Special Event Liquor License Application to the Michigan Liquor Control Commission to set up an outdoor area for the Chili Nights & Village Lights event at Crossroads Village on Thursday, October 2, 2025.

ACTION TAKEN:

Motion by Commissioner Keeler
Supported by Commissioner Clemens

MOTION AND SUPPORT TO APPROVE APPLICATION AND OBTAIN SIGNATURES FROM PRESIDENT AND SECRETARY.

ROLL CALL

YEAS: Brandon, Clemons, Figueroa, Keeler, Krapohl, Sylvester,

NAYS: None

ABSENT: Avery, Goetzinger, Lane, Washington

MOTION CARRIED 6-0-4

A. APPROVE DRAFT PARKS COMMISSION BUDGET FY 2025-2026

Request to approve draft budget by fund.

1. Fund 2080 – General Operating

Linihan: We know that minimum wage is going to be going up the next few years and we are trying to stay ahead of it. You'll see a slight increase in our personnel, both temporary, which is our seasonal staff, and full time, based on union contracts that were just ratified this year.

ACTION TAKEN:

Motion by Commissioner Keeler
Supported by Commissioner Sylvester

MOTION AND SUPPORT TO APPROVE FUND 2080 AND REFER TO BOC APPROVAL PROCESS.

ROLL CALL

YEAS: Brandon, Clemons, Figueroa, Keeler, Krapohl, Sylvester

NAYS: None

ABSENT: Avery, Goetzinger, Lane, Washington

MOTION CARRIED 6-0-4

2. Fund 2083 – Crossroads Village

ACTION TAKEN:

Motion by Commissioner Figueroa
Supported by Commissioner Sylvester

MOTION AND SUPPORT TO APPROVE FUND 2083 AND REFER TO BOC APPROVAL PROCESS.

ROLL CALL

YEAS: Brandon, Clemons, Figueroa, Keeler, Krapohl, Sylvester
NAYS: None
ABSENT: Avery, Goetzinger, Lane, Washington

MOTION CARRIED 6-0-4

3. Fund 2084/2085 – Keep Genesee County Beautiful

ACTION TAKEN:

Motion by Commissioner Keeler
Supported by Commissioner Figueroa

MOTION AND SUPPORT TO APPROVE FUND 2084/2085 AND REFER TO BOC APPROVAL PROCESS.

ROLL CALL

YEAS: Brandon, Clemons, Figueroa, Keeler, Krapohl, Sylvester
NAYS: None
ABSENT: Avery, Goetzinger, Lane, Washington

MOTION CARRIED 6-0-4

4. Fund 2087 – Various Grants

Krapohl: This is the same as revenue neutral?

Gagne: It's all small grants, such as SYI.

Linihan: Some of these grants do have a match, depending on what it is. SYI we do cover the gap from minimum wage to what we have.

Krapohl: The dollar amount will depend on whether we receive the grants.

Linihan: Correct.

ACTION TAKEN:

Motion by Commissioner Brandon
Supported by Commissioner Figueroa

MOTION AND SUPPORT TO APPROVE FUND 2087 AND REFER TO BOC APPROVAL PROCESS

ROLL CALL

YEAS: Brandon, Clemons, Figueroa, Keeler, Krapohl, Sylvester
NAYS: None
ABSENT: Avery, Goetzinger, Lane, Washington

MOTION CARRIED 6-0-4

5. Fund 2088 – Various Grants

ACTION TAKEN:

Motion by Commissioner Keeler
Supported by Commissioner Sylvester

MOTION AND SUPPORT TO APPROVE FUND 2088 AND REFER TO BOC APPROVAL PROCESS

ROLL CALL

YEAS: Brandon, Clemons, Figueroa, Keeler, Krapohl, Sylvester

NAYS: None
ABSENT: Avery, Goetzinger, Lane, Washington

MOTION CARRIED 6-0-4

6. Fund 5080 – Railroad/Boat/Campground

ACTION TAKEN:

Motion by Commissioner Brandon
Supported by Commissioner Figueroa

MOTION AND SUPPORT TO APPROVE FUND 5080 AND REFER TO BOC APPROVAL PROCESS

ROLL CALL

YEAS: Brandon, Clemons, Figueroa, Keeler, Krapohl, Sylvester
NAYS: None
ABSENT: Avery, Goetzinger, Lane, Washington

MOTION CARRIED 6-0-4

7. Fund 6665 - Equipment

ACTION TAKEN:

Motion by Commissioner Brandon
Supported by Commissioner Sylvester

MOTION AND SUPPORT TO APPROVE FUND 6665 AND REFER TO BOC APPROVAL PROCESS

ROLL CALL

YEAS: Brandon, Clemons, Figueroa, Keeler, Krapohl, Sylvester
NAYS: None
ABSENT: Avery, Goetzinger, Lane, Washington

MOTION CARRIED 6-0-4

D. REQUEST TO APPROVE MOU – FARM ANIMAL HOUSING AT CROSSROADS VILLAGE

Genesee County Parks and Recreation staff requests the approval of a Memorandum of Understanding with Teena Gager for farm animal housing at Crossroads Village. Teena will ensure daily care, feeding, shelter, cleaning, and basic medical monitoring of the animals. Term: Through September 1, 2025. NO USE OF COUNTY GENERAL FUND. NO USE OF PARKS FUND.

ACTION TAKEN:

Motion by Commissioner Brandon
Supported by Commissioner Figueroa

MOTION AND SUPPORT TO APPROVE AGREEMENT AND OBTAIN SIGNATURES FROM PRESIDENT AND SECRETARY

ROLL CALL

YEAS: Brandon, Clemons, Figueroa, Keeler, Krapohl, Sylvester
NAYS: None
ABSENT: Avery, Goetzinger, Lane, Washington

5. OLD/NEW BUSINESS—

None.

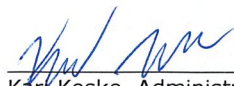
6. OPPORTUNITY FOR COMMISSIONERS TO ADDRESS THE COMMISSION

Keeler: When the Watershed had their open house, I got a chance to talk to the DNR guy who is going to be working at the Flint State Park. What a neat guy—he grew up in Flint, graduated from Southwestern, totally into the State Park coming into Flint. I think we are going to be in good hands. I was really impressed with his enthusiasm.

7. ADJOURNMENT. Hearing no objections to adjournment, the meeting adjourned at 10:28 AM.

I, Kari Koske, Administrative Assistant, certify that the above is a true and correct transcript from the July 24th, 2025, Parks and Recreation Commission meeting that was duly called and held in all respects in accordance with the laws of the State of MI and the by-laws of the company and that a quorum was present.

I further certify that the votes and resolutions of the commissioners of Genesee County Parks and Recreation Commission at the meeting are operative and in full force and effect and have not been annulled or modified by any vote or resolution passed or adopted by the board since that meeting.



Kari Koske, Administrative Assistant
Genesee County Parks and Recreation Commission
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GENESEE COUNTY PARKS

To: GENESEE COUNTY PARKS AND RECREATION COMMISSION

From: PATRICK LINIHAN, PARKS AND RECREATION DIRECTOR

Date: August 7, 2025

Re: Request to Award ITB #25-454 – Master Developer for New State Park

Genesee County Parks and Recreation staff requests the approval to award ITB #25-454 – Master Developer for New State Park.

The Invitation to Bid was advertised by the Genesee County Purchasing Department. Proposals will be received until Wednesday, August 6, 2025, at 2:00pm. Proposals will be reviewed by the Parks Director, Deputy Director, Parks Operations Consultant, AND Project Manager.

Bid tab and recommendation will be made available following review and deselection.

The selected Master Developer will procure and enter into contracts for design and engineering services for future projects within the new state park for which design and engineering work is not yet completed or underway. The Master Developer will also procure and enter into contracts for construction services for developing the new park. The Master Developer will provide support services as needed during the project close out process.

NO USE OF COUNTY GENERAL FUND. NO USE PARKS FUND.

REQUESTED ACTION

Approve to award bid and refer to BOC approval process.



GENESEE COUNTY
PARKS AND RECREATION
COMMISSION



GENESEE COUNTY PARKS

To: GENESEE COUNTY PARKS AND RECREATION COMMISSION
From: PATRICK LINIHAN, PARKS AND RECREATION DIRECTOR
Date: August 7, 2025
Re: Request to Approve Agreement – Northwest Beekeepers 4-H Club

Genesee County Parks and Recreation staff requests approval of a Partnership Agreement with the Northwest Beekeepers 4-H Club to provide and maintain up to 20 hives in a fenced area behind the Blacksmith Shop at Crossroads Village.

This initiative will provide environmental education opportunities to visitors of Crossroads Village. The Club will provide public engagement opportunities and demonstrations.

The term of this agreement is through September 30, 2026.

NO USE OF COUNTY GENERAL FUND. NO USE OF PARKS FUND.

ATTACHMENT
Agreement

REQUESTED ACTION

Approve to approve agreement with Northwest Beekeepers 4-H Club and obtain signatures from President and Secretary.



GENESEE COUNTY
PARKS AND RECREATION
COMMISSION

**Genesee County Parks and Recreation Commission
2025 Partnership Agreement
With the Northwest Beekeepers 4-H Club
at Crossroads Village**

This partnership agreement dated on _____, 2025, is between the Genesee County Parks and Recreation Commission, 5045 Stanley Road, Flint, MI 48506 and the Northwest Beekeepers 4-H Club, 1390 Rose Center Road, Fenton, MI 48430. The term of this partnership agreement is through September 30, 2026. The project chairperson is Donna Boshell.

The Northwest Beekeepers 4-H Club agrees to the following:

- Provide and maintain up to 20 hives behind the Blacksmith Shop at CRV
- Provide all supplies/equipment needed for members and hive maintenance
- Submit meeting date requests for approval to CRV management
- Coordinate with CRV management on public engagement opportunities
- Provide information to CRV visitors about bee keeping through signage, demonstrations, marketing materials
- Coordinate extraction dates with CRV Management
- Promote Crossroads Village on social media platforms following GC Parks Marketing Guidelines

The Genesee County Parks and Recreation Commission agrees to the following:

- Parks Commission staff will provide storage for beekeeping equipment (hive parts, extractor, bee suits)
- Provide fenced in area for bee houses (behind Blacksmith Shop)
- Provide indoor meeting space
- Provide indoor kitchen space for extraction activities
- Provide opportunities for 4-H Club Members to engage with public

Northwest Beekeepers 4-H Club

Date:_____

Donna Boshell, Project Chairperson

Genesee County Parks and Recreation Commission

Date:_____

Joe Krapohl, President

Anne Figueroa, Secretary



GENESEE COUNTY PARKS

To: GENESEE COUNTY PARKS AND RECREATION COMMISSION

From: PATRICK LINIHAN, PARKS AND RECREATION DIRECTOR

Date: August 7, 2025

Re: Request to Approve Special Event Liquor License Application – Sweet Tooth Dessert Taste Fest

Genesee County Parks and Recreation staff requests the approval to submit a Special Event Liquor License Application to the Michigan Liquor Control Commission to allow liquor sales at Sweet Tooth Dessert Tast Fest, held at Mott Park Rec Area on Sunday, August 31 from 2:00-8:00pm.

The event organizer is Men Motivating Men, a nonprofit organization committed to empowering boys and men through mentorship, mental health support, and leadership development.

The event will have vendors and food trucks with free samples of various desserts, live music, and more.

REQUESTED ACTION

Approve submission of a Special Event Liquor License Application to the Michigan Liquor Control Commission.



GENESEE COUNTY
PARKS AND RECREATION
COMMISSION