



GENESEE COUNTY PARKS

Get away. Right away.

COMMISSION MINUTES: September 25, 2025

MEMBERS PRESENT IN-PERSON:

President Joe Krapohl
Secretary Anne Figueroa
Commissioner James Avery
Commissioner Bill Brandon
Commissioner Gary Goetzinger
Commissioner Michael J. Keeler
Commissioner Cathy Lane
Commissioner Kevin Sylvester

MEMBERS ABSENT:

Vice President James Washington
Commissioner Domonique Clemons

STAFF PRESENT IN-PERSON:

Patrick Linihan, Parks Director; Jeff Johns, Deputy Director; Melissa Gagne, Parks Operations Manager, Rick Witham, Chief Park Ranger; Leisa Gagne, Parks Operations Consultant; Scott Burnett, Parks Operations Manager; Jackie Domerese, Parks Communications, Event, and Brand Manager; Emily Stetson, Park Program Manager

OTHERS PRESENT: None.

1. **CALL TO ORDER.** President Joe Krapohl presided and called the meeting to order at 10:00 AM.
2. **PUBLIC COMMENT.** Anyone wishing to address the commission must state their name and address and they have 3 minutes to speak.
No public comment.
3. **CONSENT AGENDA.** President Joe Krapohl asked Commissioners if there were any items they wish to remove from the consent agenda for discussion. No items were removed.

ACTION TAKEN:

Motion by Commissioner Keeler
Supported by Commissioner Figueroa



GENESEE COUNTY
PARKS AND RECREATION
COMMISSION

MOTION AND SUPPORT TO APPROVE ITEMS A-E AS LISTED IN PACKET.

ROLL CALL

YEAS: Avery, Brandon, Figueroa, Goetzinger, Keeler, Krapohl, Lane, Sylvester

NAYS: None

ABSENT: Clemons, Washington

MOTION CARRIED 8-0-2

4. DIRECTOR'S REPORT

- For-Mar Horticulture held a Native Plant Sale – over 500 plants sold
- Chili Nights & Village Lights event only has 3 tickets left
- 30 staff completed training to become Certified Training Ambassadors (CTA)
- Mental health incident at Holloway – thank you to all assisting services
- Stepping Stone Falls water level is low – it will be dry over the spillway until it rains or water opens, staff have been performing maintenance and cleaning
- Drone users performing audits and testing in the parks – FAA is investigating
- Mott Lake Trail Run had over 200 participants
- Thank you to the Genesee County Road Commission for sourcing our road salt, chloride, and sand
- Recycling – considering logistics of placing bins, seeking grant funding to place at beaches, pavilions, and trail heads first
- The outdoor education space pavilion at For-Mar DeWaters Education Center is complete and ready for Day Camp
- Scott Burnett has been promoted to Parks Operations Manager overseeing Crossroads Village and will be cross trained with revenue generating facilities
- Added trees at Walker Way of Wolverine Campground
- Seeking grant from the C.S. Mott Foundation for the rebuild of Engine 464 of the Huckleberry Railroad
- Bioblitz at For-Mar
- Friends of For-Mar (FOF) Wine Walk raised \$4,000 – FOF will match that in support of the new dock at For-Mar

A. REQUEST TO APPROVE MOU – FRWC PROJECT

Genesee County Parks and Recreation staff requests the approval of a Memorandum of Understanding between GCPRC and the Friends of the Flint River Watershed Coalition (FRWC). Parks staff provide project management to establish publicly available outdoor educational and recreational facilities at 630 W Kearsley Street, Flint. FRWC will administer funds in the amount not to exceed \$200,000.00, supplied by Community Development Block Grant funds. NO USE OF COUNTY GENERAL FUND. NO USE OF PARKS FUND.

Keeler: Curbs?

Linahan: Yes, and cleaning up the parking lot.

ACTION TAKEN:

Motion by Commissioner Keeler

Supported by Commissioner Avery

MOTION AND SUPPORT TO APPROVE MOU AND OBTAIN SIGNATURES FROM PRESIDENT AND SECRETARY.

ROLL CALL

YEAS: Avery, Brandon, Figueroa, Goetzinger, Keeler, Krapohl, Lane, Sylvester

NAYS: None

ABSENT: Clemons, Washington

MOTION CARRIED 8-0-2**B. REQUEST TO APPROVE PARKS MARKETING PLAN FYE 2026**

Genesee County Parks and Recreation staff requests the approval of the prepared Parks Marketing Plan for FYE 2026. The Marketing Plan prepared is for advertising and marketing buys that will be invoiced October 2025 through September 2026. NO USE OF COUNTY GENERAL FUND.

Figueroa: Do we evaluate brochures and printing?

Linihan: We usually run out. We have flexibility to print.

Figueroa: With signage, will we continue to use the brown signs?

Linihan: We standardized during the millage campaign. In the long run, no.

Keeler: Did the prison crews work on those?

Linihan: No, we had a print shop with a router.

Brandon: Is the globe our official logo?

Linihan: Yes, we have variations of the logo.

ACTION TAKEN:

Motion by Commissioner Keeler

Supported by Commissioner Sylvester

MOTION AND SUPPORT TO APPROVE PROPOSED MARKETING PLAN AND REFER TO BOC APPROVAL PROCESS.**ROLL CALL**

YEAS: Avery, Brandon, Figueroa, Goetzinger, Keeler, Krapohl, Lane, Sylvester

NAYS: None

ABSENT: Clemons, Washington

MOTION CARRIED 8-0-2**C. REQUEST TO APPROVE SPECIAL EVENT LIQUOR LICENSE APPLICATION – LNO**

Genesee County Parks and Recreation staff requests the approval to submit a Special Event Liquor License Application to the Michigan Liquor Control Commission to establish a strolling area for liquor sales during the Ladies Night Out event at Crossroads Village on November 22, 2025, from 2:00pm to 7:00pm.

ACTION TAKEN:

Motion by Commissioner Lane

Supported by Commissioner Brandon

MOTION AND SUPPORT TO APPROVE APPLICATION AND OBTAIN SIGNATURES FROM PRESIDENT AND SECRETARY.**ROLL CALL**

YEAS: Avery, Brandon, Figueroa, Goetzinger, Keeler, Krapohl, Lane, Sylvester

NAYS: None

ABSENT: Clemons, Washington

MOTION CARRIED 8-0-2

D. REQUEST TO APPROVE SPECIAL EVENT LIQUOR LICENSE APPLICATION – CHRISTMAS AT CROSSROADS HOLIDAY MAGIC

Genesee County Parks and Recreation staff requests the approval to submit a Special Event Liquor License Application to the Michigan Liquor Control Commission to establish a strolling area for liquor sales during the Christmas Holiday Magic program at Crossroads Village between November 28 and December 28, 2025.

ACTION TAKEN:

Motion by Commissioner Goetzinger
Supported by Commissioner Avery

MOTION AND SUPPORT TO APPROVE APPLICATION AND OBTAIN SIGNATURES FROM PRESIDENT AND SECRETARY.

ROLL CALL

YEAS: Avery, Brandon, Figueroa, Goetzinger, Keeler, Krapohl, Lane, Sylvester

NAYS: None

ABSENT: Clemons, Washington

MOTION CARRIED 8-0-2

E. REQUEST TO ACCEPT GRANT – C.S. MOTT FOUNDATION

Genesee County Parks and Recreation staff requests the approval to accept a grant from the C.S. Mott Foundation for continued operations of the Flint River Watershed Coalition, in the amount of \$301,152.00, through December 31, 2026. No match. NO USE OF COUNTY GENERAL FUND. NO USE OF PARKS FUND.

Keeler: Will this be used to fund a full-time manager?

Linihan: Yes, it will fund multiple things.

Keeler: Will we be reimbursed for the interim?

Linihan: Yes.

Lane: Suggest sending a thank you to Mott.

Keeler: Thank you to Emily Stetson for stepping in.

ACTION TAKEN:

Motion by Commissioner Lane
Supported by Commissioner Brandon

MOTION AND SUPPORT TO ACCEPT GRANT AND REFER TO BOC APPROVAL PROCESS.

ROLL CALL

YEAS: Avery, Brandon, Figueroa, Goetzinger, Keeler, Krapohl, Lane, Sylvester

NAYS: None

ABSENT: Clemons, Washington

MOTION CARRIED 8-0-2

F. REQUEST TO AWARD RFP #25-454 – MASTER DEVELOPER FOR NEW STATE PARK

Genesee County Parks and Recreation staff requests the approval to award RFP #25-454 – Master Developer for New State Park to Lurvey Construction, LLC, for a fixed rate of 2% of \$20,108,658.00. Bid was advertised by the Genesee County Purchasing Department. Three bids were received. Bids were assessed by the Parks Director, Parks Operations Consultant, and Development Unit Manager for the State of Michigan DNR. Lurvey Construction, LLC received the highest score. They will provide construction, design, and engineering. NO USE OF COUNTY GENERAL FUND. NO USE OF PARKS FUND.

Lane: Nice to use a local company. Will it be parks staff running the park?

Linihan: We are maintaining it already. We have an endowment.

Lane: Under Parks control?

Linihan: Partners – we are contractors. There is a committee for money making decisions.

ACTION TAKEN:

Motion by Commissioner Lane

Supported by Commissioner Brandon

MOTION AND SUPPORT TO AWARD RFP AND REFER TO BOC APPROVAL PROCESS.

ROLL CALL

YEAS: Avery, Brandon, Figueroa, Goetzinger, Keeler, Krapohl, Lane, Sylvester

NAYS: None

ABSENT: Clemons, Washington

MOTION CARRIED 8-0-2

5. OLD/NEW BUSINESS—

None.

6. OPPORTUNITY FOR COMMISSIONERS TO ADDRESS THE COMMISSION

Krapohl: Volunteer Dinner went well. We have some volunteers who've volunteered for 30 plus years. Opening Day of Christmas at Crossroads is the day after Thanksgiving. 7:15pm is opening ceremony.

Brandon: Glad to be back.

Lane: Accolades to volunteers – speaks well of leadership and staff

Keeler: Recycling – consider having waste baskets next to the recycling bins. Notification of the deer conditions. Check the trail toward Flint Township – Ballenger and Corunna – there are 2 holes.

7. ADJOURNMENT. Hearing no objections to adjournment, the meeting adjourned at 10:49 AM.

I, Melissa Gagne, Parks Operations Manager, certify that the above is a true and correct transcript from the September 25, 2025, Parks and Recreation Commission meeting that was duly called and held in all respects in accordance with the laws of the State of MI and the by-laws of the company and that a quorum was present.

I further certify that the votes and resolutions of the commissioners of Genesee County Parks and Recreation Commission at the meeting are operative and in full force and effect and have not been annulled or modified by any vote or resolution passed or adopted by the board since that meeting.

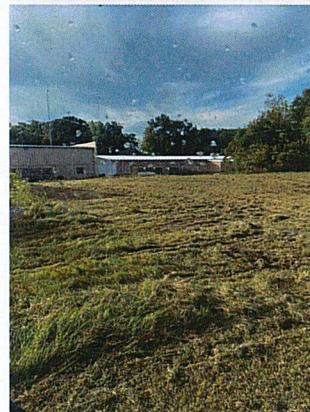
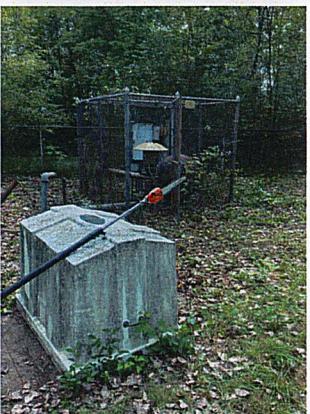
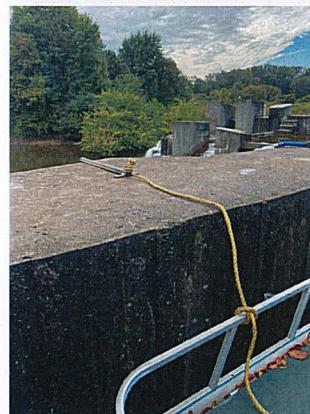
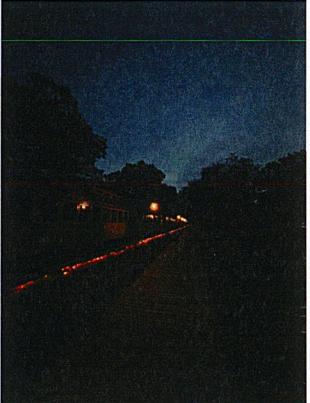


Melissa Gagne, Parks Operations Manager
Genesee County Parks and Recreation Commission
810.736.7100
mgagne@gcparks.org

deputy director STATUS REPORT

CRV

- Repaired a water leak in the Cider Mill
- The Maintenance teams from Holloway, Genesee, and Mott Lake have successfully set up for Halloween and have begun prep for Christmas in the Village.



Mott Lake

- Have been working on some much needed maintenance and cleaning at Stepping Stone Falls.
- THANK YOU to the Rail Shop for helping fabricate hook anchors to keep the maintenance boat in place!

State Park

- Transitioning to the offseason.
- Onboarding new staff

Neighborhood & Partnership Parks

- Working on wrapping up mowing for the 2025 season and starting to work on various projects within the City of Flint.

Out-County Parks

- Have transitioned to a limited staff and General Parks maintenance plan with the main focus being on opening gates, cleaning bathrooms, and various projects including cleaning up some staff/equipment staging areas.

Special Projects

- Have helped with various projects including repairs in Flushing County Park and Wolverine Campground. Has also been busy with concrete work at the DeWaters outdoor education area.

Jeff Johns | Deputy Director
jjohns@gcparks.org



GENESEE COUNTY PARKS
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Genesee County Parks and Recreation Commission

RANGER DIVISION

5045 Stanley Rd, Flint, MI 48506

Telephone Number: 810-736-7100



PARK RANGER STATUS REPORT
September Final Report 2025

Felony Arrest-0

Misdemeanor Arrest- 4

Traffic Stops-12

Traffic Citations- 2

Public Relations- 3947

Police Assist-15

Calls- 121

Reports- 20

Background Checks- 21

State Park Hours-44.5

Boat Patrol: 182.5

RANGER INCIDENTS:

9-11-2025 Rangers were dispatched to the Water Shed Building on report of a B&E of a shed. Upon arrival Rangers found the door lock forced open, and a push lawn mower was taken. No Suspects currently.

9-20-2025 Rangers were dispatched to The Mounds on a Personal Injury Accident. Upon arrival Rangers found a male with leg injuries. The rider stated that his accelerator got stuck and he was flipped over his motorcycle. The rider was transported to Hurley Medical Center by ambulance.

9-25-2025 Rangers were dispatched to Holloway Dam on reports of suicidal 48-year-old male, Birch Run man who was armed with a handgun. Upon arrival Rangers attempted to stop the subject but he refused to stop and went back into the parking area. Rangers started to set up. Davison Township, Richfield Township, Genesee Township and the Michigan State Police assisted with the scene. Chief Ranger Witham arrived on scene and took command of the incident. A line of commutation was attempted by cell phones with the subject stating that he did not want to talk. A drone was put up and attempted to locate the subject with negative results. All fisherman in the area were taken out of the area for safety. A 6-man entry team was formed and checked the vehicle, with negative results of the subject. The subject's phone was pinged at Richfield and Western roads in the City of

Flint. All police units were then released. The subject's vehicle was searched, and two firearms and ammo were found inside the truck and taken for safekeeping. The vehicle was impounded for parking in a fishing area after hours without fishing. A BOL was put out to other departments to check the welfare of the subject with a gun. The subject came to the department the next day and 2 citations for Improper parking and hindering a Pak Ranger were issued.

9-25-2025 A report was made of Pitbull attacking a horse on the trails at Timberwolf area. The victim stated that a person was walking two dogs and that the Pitbull dog broke the lead and attacked her horse. The horse- stained severe wounds and was treated at a Vet.

9-25-2025 Rangers were dispatched to Max Brandon Park on report of two car larcenies. Upon arrival Rangers spoke with two victims who had their windows broken out and property taken. No suspects currently. Extra patrols were put in the area.

9-30-2025 Rangers were dispatched to Flushing County Park on a male subject soliciting parents to allow him to take their kids to the local grocery store to get food. The subject was id by Park Rangers and instructed to leave the park and not to return. The subject was issued a no trespassing order for three years. It should be noted that subject has about 6 cases in court about no trespassing in business in the City of Flushing.

Respectfully Submitted,



Rick Witham

Chief Ranger

Commission Report

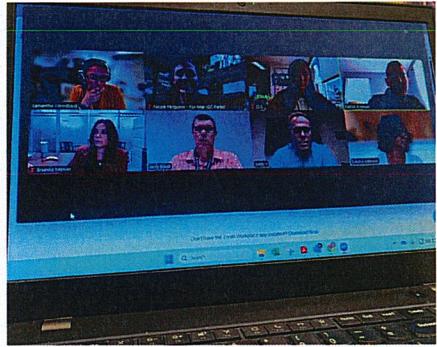
October 2, 2025



Update:

- October and November programs are now available. You can see all the For-Mar programs by visiting: <http://geneseecountyparks.org/calendar/>
- For-Mar Staff Nicole Ferguson and Courtney Prout are members of the new Disability Work Steering Committee that is partnered with the Flint & Genesee Chamber to support employment opportunities for individuals with disabilities. Our first public chamber Luncheon called 'Win-Win Opportunities for Employers and People with Disabilities' is on October 8th from 11:30am-1pm
 - There is an event on Facebook for the event: <https://www.facebook.com/events/1545282296459255>
- For-Mar is working with the Bentley GSRP early childhood program and is set to start classroom visits on October 13th with a Parent open house at Dewater's on October 3rd.
- Chief Park Naturalist Nicole Ferguson is part of the Parks Staff Training Committee that has been meeting to develop our All Parks Staff Training for 2026.
- On September 20th For-Mar Partnered with Cat Fribley from 'Birdability' to host a webinar on accessible birding. During the program we learned about tips and tools on how we can increase accessibility to birding in our community and own backyards. Then For-Mar educators lead an accessible birding hike! to learn more about "Birdability" visit their facebook page at: <https://www.facebook.com/birdability/>. This program is sponsored by the Friends of For-Mar Foundation. You can learn more about our friends group by visiting: <https://www.facebook.com/FriendsofForMar>

Disability Works Committee in Action



Bird-ability Webinar and accessible Birding hike



BioBlitz Update:

- On October 10th For-Mar will be hosting our annual BioBlitz event. This event is a FREE field trip opportunity for Genesee County Schools.
- Currently we have 119 volunteers signed up to help during the event. We will have 30 classroom who have been approved to attend this years event, which is ~ 750 students.
- This event is co-hosted by UM-Flint. Our Funding sponsors are Friends of For-Mar, UM- Flint, Financial Credit Union Plus and CS Mott Department of Public Health - MSU.
- Link to Flyer: <https://geneseecountyparks.org/wp-content/uploads/2025/08/School-Day-BioBlitz-2025-1.pdf>

Wildlife Sighting:
Meet Turt-Renolds our
Blanding's Turtle - he is a
rescue that we have special
permission from
the DNR to keep @ For-Mar



Nicole Ferguson | Chief Park Naturalist
Nferguson@gcparks.org



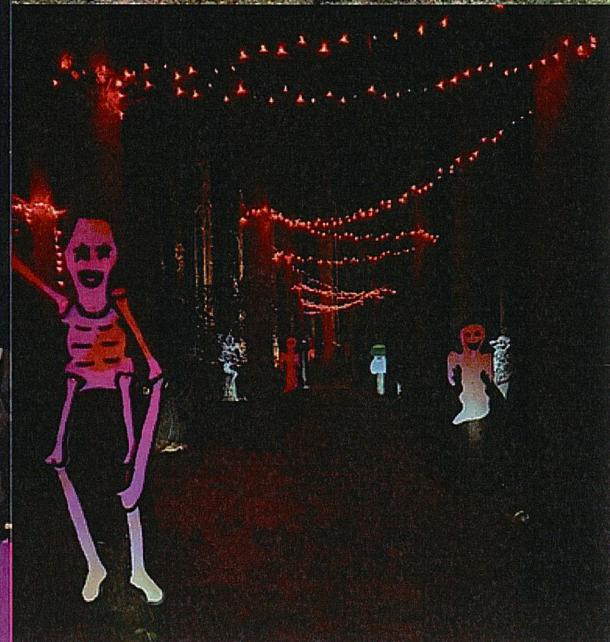
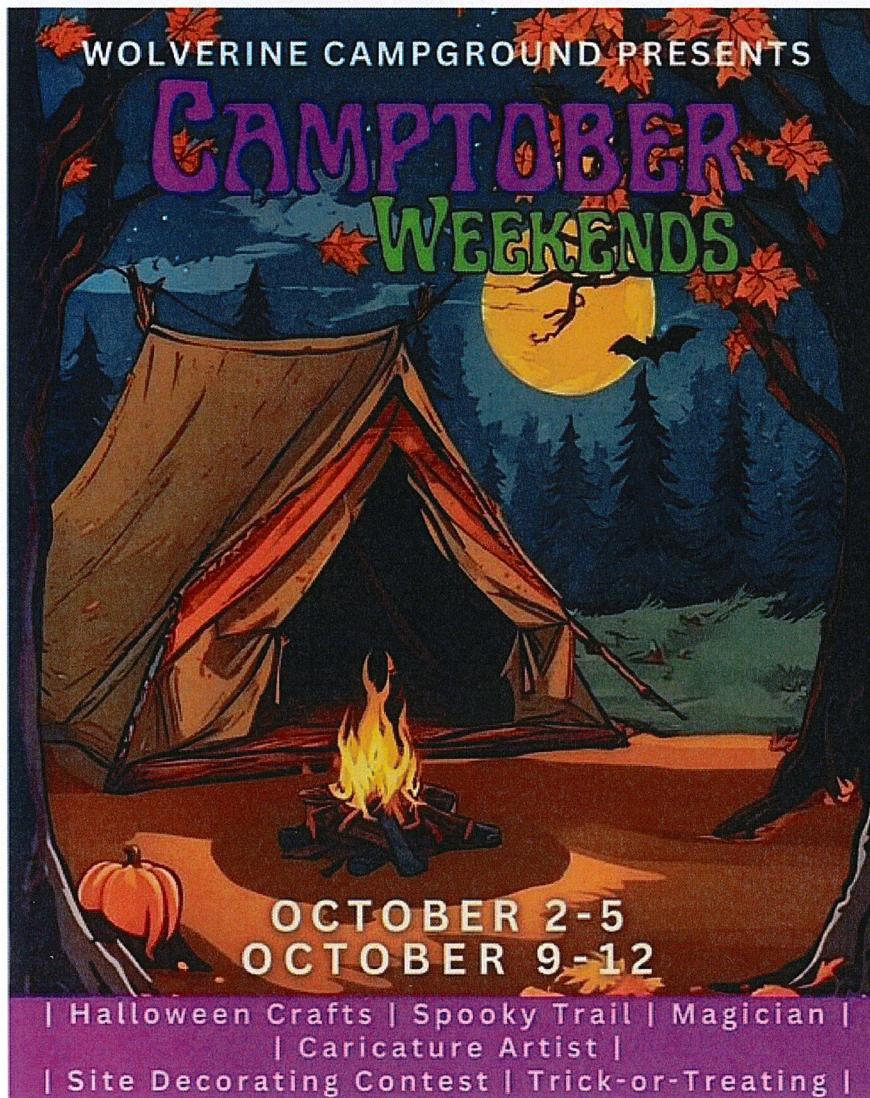
WOLVERINE CAMPGROUND, MOUNDS ORV PARK, WALLEYE-PIKE/BLUEGILL BOAT LAUNCHES
ELBA EQUESTRIAN COMPLEX, E. A. CUMMINGS CENTER

OPERATIONS STATUS REPORT

9/30/25 | ANTHONY WALTER
PARKS OPERATIONS MANAGER



Operations Management staff are preparing for Camptober at Wolverine Campground and working with the finance department to wrap up fiscal year end responsibilities.



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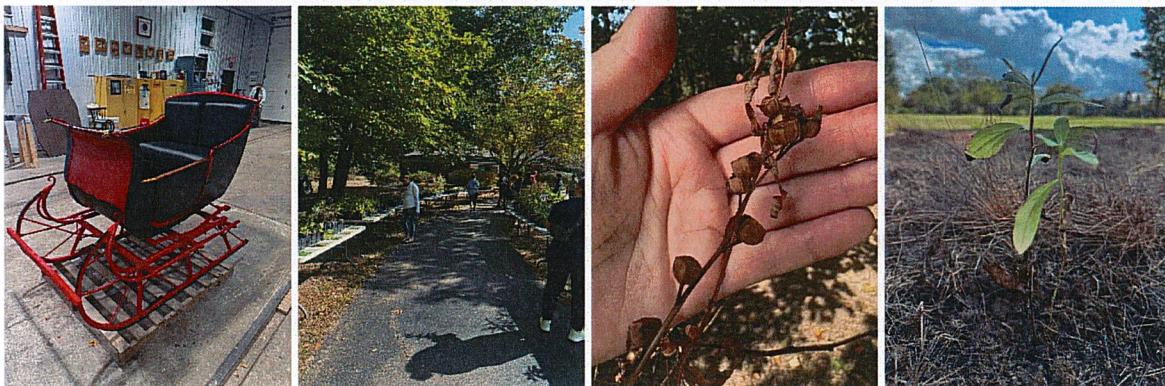
AWALTER@GCPARKS.ORG

**Operations Status Report
Commission Updates
10/9/25**

FOR-MAR NATURE PRESERVE & ARBORETUM

Jess Pannett; Horticulturist

- The old Merkley family sleigh was taken to the Restoration Shop at CRV to be restored. It is ready for pickup!
- Native Plant Growing Operation
 - The Fall native plant sale was another great success with over 500 plants sold!!!
 - Seed collection is still ongoing as plants mature.
 - Remaining plant plugs were used as part of a restoration effort on For-Mar grounds and planted in various locations on the property.
 - The rest of the leftover plants are being placed in winter storage for use next year.
- A bench donated by the Bluebird Society was installed along the service drive near the edible food forest in the Arboretum.
- Hort staff has been meeting with the Education staff to discuss logistics of upcoming public programming.
- Reviews for seasonal staff were submitted to Administration.
- Gardens are being winterized across the county.
- Mums are being planted in various locations.
- A white pine tree was planted in the edible food forest in the Arboretum.
- A replacement white pine tree was planted for a homeowner on Perry Rd as part of an agreement between him and the Parks.
- Trees at For-Mar and CRV are continuing to be watered until leaf drop and tree guards are being placed around the trunks to deter deer damage.
- Routine opening of gates, cleaning porta johns, trash pick up, and turf and trail maintenance.



Courtney Prout; Park Naturalist

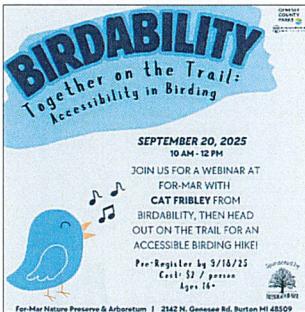
❖ Program Highlights

- Since the last report, there have been thirty-three outreach programs and 892 participants. 2 community events engaged 550 youth and adults with natural artifacts and Genesee County Parks information. Three Parks programs welcomed three participants. Ten private programs welcomed 128 participants. In-school programs have resumed. There were six programs and 119 students.
- For-Mar is partnering with the Sloan Museum of Discovery to offer STEM nights at the museum. The previous program focused on science throughout history and “making” (the act of using STEM to create practical and or whimsical things). Forty-eight people participated in the For-Mar activities.

- Adaptive Environmental Education classes have resumed at Woodland Elementary, part of the Early Childhood Programs and Services department of the GISD. There were ten classes and 44 participants. The EKLC program is set to begin in a few weeks.
- For-Mar will be hosting two professional developments: October 28th: Project Aquatic WILD (full) and November 1st & 8th: Project F.I.S.H. Want to learn more? Visit <http://www.projectfish.org/pfworkshopformar2025.pdf>

❖ Behind the Scenes

- Out of the Box- Using Cardboard to create Program Props will be shared at the Winter Interpreters Workshop at Indian Springs Metro Park in January 2026. The Winter Interpreters Workshop brings together environmental educators and interpreters from across Southeastern Michigan.
- The Park Naturalist attended a virtual PD, Beyond Basics- Elevating Skills Training with Purpose and Precision from the Michigan Association of Administration of Special Education. The content included methods for supporting employees with disabilities. The processes and techniques can be helpful when training any first-job employee, intern, or volunteer.
- The Park Naturalist continues to schedule private, in-school, community events, and senior programs.
- The PARK Naturalist assisted with the Together on the Trail program. The program featured a webinar with Cat Fribley, CEO of BirdAbility, a national non-profit that encourages sharing of accessible places to bird and recreate. The program included a birding hike, and three people participated.



Genesee County Parks & Recreation Commission
Park Status Report – October 9, 2025
Keep Genesee County Beautiful and Flint River Watershed Coalition

Parks Program Manager KGCB & FRWC - Emily Stetson

- Continued bi-weekly meetings with the City of Flint Planning Department, the Genesee County Parks maintenance team, and the Genesee Conservation District.
- Attended the monthly FRWC Finance Committee meeting, Executive Committee meeting, and Board Meeting
- Met with the Flint Housing Commission to assist in the planning and implementation of Northeast Flint Community Plan early action projects
- Met with the Woodlawn Park planning group to continue discussions about funding for projects in the park
- Met with Sinclair Recreation to plan for improvements to 5 swing sets as part of a Community Foundation grant
- Met with the Forest to Mi Faucet grant administrator from the DNR to continue to plan for the remaining funds, and then began conversations with the Genesee Conservation District to connect with municipalities about source water protection
- Had engineered wood fiber installed at Brennan, Clara Hilborn, Dewey, Eldorado Vista, Farnumwood, Iroquois, Polk, Sarvis, Whaley, and Windiate playgrounds.
- Finalized grant funding for the 2024-2025 Ruth Mott Foundation grant.

FRWC Associate Director of Operations & Programs - Jaime Welch

- For Kayak Flint we finalized dates for October Paddles, including invasive and Halloween dates. And held a Thread Lake Paddle and iKayak workshop
- The Monitoring Training was held on Wednesday September 17th at Clio City Park with 10 people attending. The monitoring window will be from September 30th through September 14th. I will be monitoring with several of our GREEN classrooms this fall, starting on 10-15
- Sorted mail, coordinated deposits, invoices, and mailings for review, paid invoices as needed, filed everything and backup online. Sorting through paperwork still needing to be filed
- Prepared documents as needed for the financial review
- Wrapping up Drain Office commitments
- Finalizing the NRF grant for final reporting
- Attended the Sturgeon Release
- Registered and began planning for Inclusive Halloween event

FRWC Education Manager – Nicole Osmom

- All chemical kits were delivered to GREEN teachers and teachers have aligned with their mentors to meet at the stream for fall testing

- Hosted a meeting with Darren Bagley, Kelly Sanborn and Layla Sanker about Youth Flint River Environmental Leaders (YFREL). We discussed the history of the program, recruitment techniques, and offerings.
- The first YFREL meeting of the year has been planned for October and we will be working with KGCB to remove invasive species of plants and discussing how this supports healthy rivers and streams, Brandon Denler has agreed to support this education and engagement with our group
- 15 visits in Genesee County have been accomplished for storm drain stenciling to meet Drain Commission requirements
- Serviced 15 school districts within the Flint River Watershed, with 2 more school districts have been added for year 25-26
- For the GREEN summit, a planning meeting took place with Kettering Event Coordinator last week. The date hasn't been solidified yet-will be week of May 18th-22nd

FRWC Program Assistant - Sarah Keyser-Brown

- Helped prep for, attended, and facilitated training session at Clio City Park with Jaime Welch and Darren Bagley to prepare volunteers for fall monitoring
- Helped plant items in the new garden area designed by Juanita Jamerson (KGCB) in front of the office building
- Attended FRWC Board Meeting
- Invasives Paddle on Thread Lake – Helped pull, pack, load, unload and reload all elements necessary for participants, and assisted in placing, monitoring and assuring the safety of all participants on the water during the event
- Help set up gathering area and assisted participants in handling and releasing Sturgeon at Mott Park Recreation Area/Paddler's Landing
- Met with representatives of the Flint Public Library to discuss a partnership with them for our Tales for Tadpoles Storytime Program
- Created flyers, calendars, and handouts as well as posted reminders of upcoming FRWC/Kayak Flint events on social media

KGCB Adopt a Park - Brandon Denler

- Updated city and county on brush situation in parks
- Attended Environmental Transformation of Flint's meeting to discuss the "heat map" generated for the City of Flint
- Led a volunteer crew from MDHHS to remove buckthorn from the woodlot at Longway Park
- Led a volunteer crew at Thread Lake Park to establish a walking trail
- Repaired a picnic table at Hamilton Park
- Chained & locked new picnic tables
- Filled holes on basketball court at Clara Hilborn Park
- Replaced basketball rim at Dewey Park

KGCB Cultivating our Community - Juanita Jamerson

- Continued garden monitoring
- Worked with community groups to improve current garden spaces
- Met with several garden adopters to discuss goals and improvements
- Assisted with supervising the Project Search intern
- Planning for Inclusive Halloween, Bioblitz, and other resource table events

KGCB Activation and Engagement – Kanetra Watkins

- Revamping possible events for next season
 - Park-to-Park
 - Unplugged
- Event Projects 2026
 - Mural Project – GFAC
- Assisting the Cultivating our Community program in garden spaces
- Planning for Inclusive Halloween, Bioblitz, and other resource table events
- Research for new projects/ideas

KGCB Community Clean Up – Amanda Edwards

- Assisted with planning a reoccurring weekly event for invasive plant removal in selected city parks from September through November.
- Continuing to respond to residents needs regarding supplies for cleanups, volunteer opportunities and general questions around recycling/household waste disposal.
- Continuing planning for the Shelter of Flint Litter Prevention Program for their youth residents.
- Assisting with marketing for the Environmental Organization Collaborative October Series.

AGENDA ITEM: _____

October 3, 2025

TO: Patrick Linihan, Director
FROM: Cassie Voelker, Director of Finance and Park Operations
SUBJECT: REQUEST FOR RATIFICATION OF PAYMENT OF BILLS

I would like to recommend ratification for payment of bills for September 16, 2025 – through September 25, 2025 in the amount of \$294,682.65.

Sincerely,



Cassie Voelker
Director of Finance and Park Operations

RECOMMENDED FOR COMMISSION APPROVAL:



Patrick Linihan, Director



Date

CHECKS ISSUED BY GENESEE COUNTY PARKS & RECREATION
COMMISSION FOR PERIOD OF: 09/16/25 through 09/25/25

CHECK#	VENDOR	REMARKS	DATE	AMOUNT
1003480	AIS CONSTRUCTION EQUIPMENT CORP	GARAGE - BOOM CYLINDER REPAIR	09/16/25	\$ 2,803.87
1003481	ALLIED EQUIPMENT RENTAL	F-M PAVILION	"	433.20
1003482	BROWN & SONS COMPANY INC	EQUIPMENT REPAIR	"	659.70
1003483	FULLMER RICHARD	CRV DOWNTENTS, TABLES, CHAIRS	"	6,756.00
1003484	COMCAST HOLDINGS CORPORATION	CRV INTERNET	"	339.85
1003485	CONSUMERS ENERGY	VARIOUS SITES	"	119.05
1003486	GENESEE COUNTY ENVIRONMENTAL HLTH	JUNE-AUGUST 2025 LABORATORY TESTING	"	3,920.00
1003487	FLEETPRIDE	EQUIPMENT REPAIR	"	267.99
1003488	FLINT DOWNTOWN DEVELOPMENT AUTHORITY	MARKETING DIGITAL SIGN ADS - OCT '24-SEPT '25	"	3,000.00
1003489	FLINT RIVER WATERSHED COALITION	FOR-MAR DAYCAMP FIELD TRIP	"	2,000.00
1003490	FRANKENMUTH BREWING COMPANY	CRV - CAFE SUPPLIES	"	1,200.00
1003491	GENESEE COUNTY DRAIN COMMISSIONER	CRV PUMP STATION MAINTENANCE	"	1,258.95
1003492	GFL ENVIRONMENTAL USA INC	PP WATERSHED WASTE REMOVAL	"	327.44
1003493	RL MORGAN COMPANY	VARIOUS SITES	"	157.26
1003494	HILL STEEL & BUILDER SUPPLIES	EQUIPMENT REPAIR	"	7.40
1003495	HOME DEPOT	VARIOUS SITES	"	4,020.15
1003496	HURON CLINTON METROPOLITAN AUTHORITY	4 FOR-MAR STAFF ATTENDED WORKSHOP 9/8/25	"	140.00
1003497	J&J CHEMICAL COMPANY INC	MAINT SUPPLY	"	916.19
1003498	JOHN P O'SULLIVAN DISTRIBUTING INC	CRV HALLOWEEN HUSTLE PROGRAM	"	1,088.40
1003499	JOHN P O'SULLIVAN DISTRIBUTING INC	CRV CHILI NIGHTS PROGRAM	"	953.20
1003500	JOHNSON & WOOD LLC	CRV PLUMBING PROJECT	"	965.50
1003501	KNAPHEIDE TRUCK EQUIP	CAP FOR VEHICLE 2017	"	6,505.14
1003502	LEOS SAW SHOP INC	MAINT SUPPLY	"	503.78
1003503	BGB PET SUPPLY	F-M SUPPLY	"	20.95
1003504	MICHIGAN MATERIALS & AGGREGATES CO	F-M CRUSHED CONCRETE	"	359.92
1003505	MIDWEST MOTOR SUPPLY CO INC	GARAGE EQUIPMENT	"	13,670.95
1003506	MJR CUSTOM COATING & AUTO ACCESSOR	RUSTPROOFING & SPRAY BEDLINER VEH 4508 & 4509	"	1,690.00
1003507	NAGY WILLIAM MARK	ANIMAL PEST CONTROL - VARIOUS PARKS	"	1,425.00
1003508	INTERSTATE BATTERY SYSTEM	RR & GARAGE EQUIPMENT REPAIR PARTS	"	2,157.05
1003509	ROCKFORD PACKAGE SUPPLY INC	CRV HALLOWEEN TRICK OR TREAT BAGS	"	6,525.00
1003510	SITEONE LANDSCAPE SUPPLY HOLDING LL	CITY PK - \$131.63; STATE PK - \$168.75	"	300.38
1003511	REINDERS INC	EQUIPMENT REPAIR	"	587.02
1003512	SYNCHRONY BANK	KGCB	"	120.18
1003513	THE POLK AROUND FARM	F-M RETAIL MERCHANDISE	"	149.75
1003514	TODD WENZEL BUICK GMC OF DAVISON	EQUIPMENT REPAIR	"	680.66

CHECKS ISSUED BY GENESEE COUNTY PARKS & RECREATION
COMMISSION FOR PERIOD OF: 09/16/25 through 09/25/25

CHECK#	VENDOR	REMARKS	DATE	AMOUNT
1003515	TOWNSHIP OF OREGON	FIRE RUNS FOR TAX EXEMPT PARCELS	09/16/25	\$ 1,040.00
1003516	TOWNSQUARE MEDIA	MARKETING RADIO ADS	"	1,389.00
1003517	MUNICO CORP	MARKETING SIGN STANDS	"	613.50
1003518	VALLEY TENT RENTAL INC	CRV RAILFANS TENTS, TABLES, CHAIRS	"	1,124.00
1003519	D M F BAIT COMPANY	WOLVERINE	"	90.00
1003520	WEBSTER AND GARNER INC	GASOLINE	"	5,096.51
1003521	WILKINSON CHEMICAL	CHLORIDING FOR DUST CONTROL	"	10,304.00
1003522	WINS ELECTRIC SUPPLY CO	RAILROAD	"	117.21
1003523	WOLF HILL ENERGY SOLUTIONS LLC	RAILROAD COAL	"	7,436.80
ACH2349	810HM LLC	FOR-MAR DAYCAMP PROGRAM	09/18/25	610.00
ACH2351	AJAX PAVING INDUSTRIES	MAINT SUPPLY	"	49.56
ACH2370	BRIGHTLY SOFTWARE INC	CRV-FACILITY ASSESSMENT	"	8,933.00
ACH2378	CINTAS CORPORATION NO 2	CROSSROADS VILLAGE FLOOR MAT SERVICE	"	633.42
ACH2399	ENVIRONMENTAL RUBBER RECYCLING	TIRE DISPOSAL	"	54.00
ACH2405	FAMILY FARM AND HOME	FOR-MAR FIELD FENCE	"	239.99
ACH2413	WW GRAINGER INC	VARIOUS SITES (STATE PK-\$82.54)	"	933.36
ACH2415	GREAT LAKES CONCRETE SUPPLY LLC	FOR-MAR MAINT	"	29.94
ACH2438	MACMILLAN ASSOCIATES INC	RICHFIELD FOOTBRIDGE RESTORATION	"	3,050.00
ACH2439	MACOMB GROUP	RAILROAD	"	399.49
ACH2450	ADVANCE LOCAL HOLDINGS CORP	DOWT MARKETING	"	1,000.00
ACH2451	TODD R IGNACE	OIL CHANGES	"	299.92
ACH2456	NATURAL PLAYGROUND SHOP LLC	FOR-MAR GARDEN SUPPLY	"	1,502.94
ACH2478	BIO SERV CORPORATION	CRV & FOR-MAR PEST CONTROL	"	1,265.00
ACH2485	SECURITAS SECURITY SVCS USA INC	CRV SECURITY	"	2,758.53
ACH2489	SHELBY WHOLESALE DISTRIBUTORS INC	CRV HALLOWEEN CANDY	"	51,304.05
ACH2495	NASH FINCH COMPANY	F-M SUPPLY	"	20.78
ACH2496	SMYRNA READY MIX CONCRETE LLC	FORMAR PAVILION	"	3,160.00
ACH2499	STAPLES INC	OFFICE SUPPLY	"	32.96
ACH2518	TRI COUNTY EQUIPMENT	EQUIPMENT REPAIR	"	89.86
ACH2523	JAMS MEDIA LLC	DOWT MARKETING ADS	"	1,024.00
ACH2525	VONAGE BUSINESS SOLUTIONS INC	TELEPHONES (KGCB-\$76.48)	"	1,293.14
ACH2526	WADE TRIM INC	FLINT RIVER RESTORATION	"	26,952.90
1003793	JP MORGAN CHASE BANK NA	CREDIT CARD (ST-\$15.23;PP-\$15.22;F-M LEOB-\$698.21)DETAIL ATTACHED	09/24/25	6,076.17
1003827	NORMAR TREE FARMS	WOLVERINE CAMPGROUND TREES	09/25/25	4,000.00
1003828	BELSON OUTDOORS LLC	F-M BENCH	"	1,643.59

CHECKS ISSUED BY GENESEE COUNTY PARKS & RECREATION
COMMISSION FOR PERIOD OF: 09/16/25 through 09/25/25

CHECK#	VENDOR	REMARKS	DATE	AMOUNT
1003829	BROWN & SONS COMPANY INC	EQUIPMENT REPAIR	09/25/25	\$ 1,109.33
1003830	COUNTRY OAKS LANDSCAPE SUPPLY	MAX BRANDON PARK - TOPSOIL	"	\$ 4,053.96
1003831	COMCAST HOLDINGS CORPORATION	F-M INTERNET	"	299.90
1003832	CONSUMERS ENERGY	VARIOUS SITES (STATE PK-\$29.07)	"	1,391.50
1003833	CORKINS JOHN D	WOLVERINE PROGRAMS	"	250.00
1003834	DISTINCTIVE RECOGNITION	VOLUNTEER AWARDS	"	504.02
1003835	DULA ROCHELLE	WOLVERINE PROGRAMS	"	594.00
1003836	EVERETT LESLIE	WOLVERINE REFUND	"	288.00
1003837	TP OF FENTON	LINDEN SEWER	"	204.75
1003838	FLEETPRIDE	RAILROAD	"	362.50
1003839	FLINT CLEANING SUPPLIES	MAINT SUPPLY	"	189.81
1003840	FLINT NEW HOLLAND	EQUIPMENT REPAIR	"	291.00
1003841	GENESEE COUNTY DRAIN COMMISSIONER	WATER SAMPLING - EACC	"	50.00
1003842	GENESEE COUNTY DRAIN COMMISSIONER	SEWAGE DISPOSAL SERVICE	"	566.32
1003843	RL MORGAN COMPANY	RAILROAD	"	28.46
1003844	GGREGGS TRUCKING LLC	EQUIP HAULING	"	3,000.00
1003845	HERSHEY CREAMER COMPANY	CRV CAFE	"	1,917.09
1003846	HOME DEPOT	VARIOUS SITES (CITY-\$107.82;ST-\$90.21)	"	2,128.19
1003847	JOHNSON & WOOD LLC	CRV SERVICE CALL	"	905.00
1003848	LEOS SAW SHOP INC	EQUIPMENT REPAIR	"	1,321.81
1003849	RELX INC	BACKGROUND VERIFICATIONS	"	200.00
1003850	BRIERE DANIEL J	WOLVERINE PROGRAMS	"	400.00
1003851	TOG DEVELOPMENT LLC	DIGITAL MARKETING SERVICES	"	4,000.00
1003852	LWD INC	CRV DEPOT	"	7,258.21
1003853	MACALLISTER MACHINERY CO INC	EQUIPMENT REPAIR	"	1,275.38
1003854	BGB PET SUPPLY	F-M SUPPLY	"	8.97
1003855	MEYERS SCOTT	WOLVERINE REFUND	"	101.00
1003856	MICHIGAN MATERIALS & AGGREGATES CO	FORMAR-STORYWALK CRUSHED CONCRETE	"	204.00
1003857	MIDWEST MOTOR SUPPLY CO INC	EQUIPMENT REPAIR	"	267.61
1003858	MILLENNIUM CONTRACTORS INC	RAILROAD CROSSING INSPECTIONS	"	648.00
1003859	MIRAKIAN JACK JOHN	F-M PATHTAGS	"	240.00
1003860	MISSOURI TIE LLC	RAILROAD	"	10,968.49
1003861	PHILLIPS RV CENTER INC	EQUIPMENT REPAIR	"	2,826.00
1003862	PHILS TRANSMISSION SVC	MESSAGE BOARDS VARIOUS SITES	"	5,325.85
1003863	ALR PRODUCTS INC	"	"	4,604.75

CHECKS ISSUED BY GENESEE COUNTY PARKS & RECREATION
COMMISSION FOR PERIOD OF: 09/16/25 through 09/25/25

CHECK#	VENDOR	REMARKS	DATE	AMOUNT
1003864	REAGER JAMIE	WOLVERINE REFUND	09/25/25	\$ 144.00
1003865	RICHFIELD TRAILER SUPPLY	EQUIPMENT REPAIR	"	1,366.41
1003866	SITEONE LANDSCAPE SUPPLY HOLDING LLC	CITY PARKS	"	302.89
1003867	REINDERS INC	EQUIPMENT REPAIR	"	1,300.94
1003868	SYNCHRONY BANK	ADMIN SUPPLY	"	189.72
1003869	VERIZON WIRELESS	CELL PHONES (CITY-\$191.38;FRWC-\$140.37;KGCB-\$213.98;ST-\$99.07)	"	3,178.05
1003870	WEBSTER AND GARNER INC	GASOLINE	"	7,075.55
1003871	WOJOS GARDEN SPLENDOR INC	KGCB PLANTS	"	1,837.64
1003872	WOODWARD NEIL	CRV-RETAIL MERCHANDISE	"	96.00
1003873	ZODIAC ENTERPRISES LLC	UNIFORMS - VARIOUS SITES (KGCB-\$371.94	"	4,500.03
ACH2536	AIRGAS INC	RAILROAD	"	373.02
ACH2579	WW GRAINGER INC	VARIOUS SITES (CITY-\$1623;ST-\$553.02)	"	269.97
ACH2592	JAMES GLOVE & SUPPLY CO INC	MAINT SUPPLY	"	126.09
ACH2616	TODD R IGNACE	OIL CHANGES	"	275.91
ACH2627	POMP'S TIRE SERVICE INC	TIRES	"	1,142.64
ACH2637	ROWE PROFESSIONAL SERVICES	BLUEGILL FISHING DOCK	"	430.00
ACH2642	SECURITAS SECURITY SVCS USA INC	CRV SECURITY	"	2,640.81
ACH2667	TRI COUNTY EQUIPMENT	EQUIPMENT REPAIR	"	539.21
ACH2669	ULINE	CRV LNO BAGS	"	512.32
		TOTAL		\$ 294,682.65

JP MORGAN CREDIT CARD CHARGES CHECK #1003793

08.08.25	30.00	SERVSAFE	SHAWN ABKE-TRAINING
08.05.25	218.39	AMAZON	DOWT SUPPLY
08.05.25	846.00	AMAZON	RANGER SUPPLY
08.06.25	30.00	SERVSAFE	KELSEY WATSON-TRAINING
08.06.25	2,600.00	MICHIGAN DNR LICENSE	ORV STICKERS
08.08.25	131.98	AMAZON	PROGRAM SUPPLY
08.08.25	165.06	AMAZON	CRV CABLES
08.13.25	40.28	TARGET	DOWT SUPPLY
08.13.25	29.68	WALMART	DOWT SUPPLY
08.15.25	389.35	CAMPAIGN MONITOR	MARKETING-MONTHLY
08.19.25	20.98	AMAZON	EQUIPMENT REPAIR PART
08.21.25	11.99	DROPBOX	MARKETING-MONTHLY
08.21.25	26.87	AMAZON	EQUIPMENT REPAIR PART
08.22.25	189.98	AMAZON	MARKETING SUPPLY
08.22.25	104.49	AMAZON	MARKETING SUPPLY
08.22.25	30.45	AMAZON	STATE & PP PARKS SUPPLY
08.22.25	2.25	WEB NETWORK SOLUTIONS	MARKETING-MONTHLY
08.27.25	160.00	MICH FESTIVALS & EVENTS ASSOC	MEMBERSHIP
08.28.25	131.28	BRIMAR INDUSTRIES	SIGNS
08.29.25	5.97	WEB NETWORK SOLUTIONS	MARKETING-MONTHLY
09.03.25	129.19	AMAZON	F-M PROGRAM SUPPLY
09.04.25	163.96	AMAZON	F-M ARBORETUM SUPPLY
09.04.25	53.98	AMAZON	F-M PROGRAM SUPPLY
09.04.25	515.04	AMAZON	F-M PROGRAM SUPPLY
09.04.25	49.00	HEYZINE	MARKETING SUBSCRIPTION
	6,076.17		TOTAL



GENESEE COUNTY PARKS

To: GENESEE COUNTY PARKS AND RECREATION COMMISSION

From: PATRICK LINIHAN, PARKS AND RECREATION DIRECTOR

Date: October 9, 2025

Re: Request to Waive Park Rule – Haunted Trail at Max Brandon

Genesee County Parks and Recreation staff request approval to authorize the Parks Director to allow an event to occur past dusk.

Derrick Coleman is looking to host an event at Max Brandon Park in the City of Flint that will extend past dusk. A Haunted Trail has been proposed. The dates are October 31 through November 2, 2025. The event will run from 6:00pm to 9:30pm. Cleanup will follow. Request is to exit by 10:00pm each night.

REQUESTED ACTION

Approve to authorize Parks Director to waive Park Rule for event to extend past dusk.



GENESEE COUNTY
PARKS AND RECREATION
COMMISSION



GENESEE COUNTY PARKS

To: GENESEE COUNTY PARKS AND RECREATION COMMISSION
From: PATRICK LINIHAN, PARKS AND RECREATION DIRECTOR
Date: October 9, 2025
Re: Request to Approve MOU – Bentley GSRP

Genesee County Parks and Recreation staff request approval of a Memorandum of Understanding (MOU) with Bentley Little Bulldogs Learning Center (Bentley GSRP) for For-Mar Nature Preserve and Arboretum to provide high-quality educational programming for Bentley GSRP students.

Bentley GSRP students will visit For-Mar DeWaters Education Center three days a week, 9:00am to 11:30am for a total of 31 programs between October 13 and December 18, 2025.

Bentley GSRP will pay For-Mar \$4,876.06 for these services.
NO USE OF PARKS FUND. NO USE OF COUNTY GENERAL FUND.

REQUESTED ACTION

Approve MOU with Bently GSRP and obtain signatures from President and Secretary.



GENESEE COUNTY
PARKS AND RECREATION
COMMISSION



BENTLEY COMMUNITY SCHOOLS
LITTLE BULLDOGS LEARNING CENTER
1198 N Belsay Rd, Bldg #2
Burton, MI 48509

CHELSEA HORTON EARLY CHILDHOOD DIRECTOR
CHORTON@BENTLEYSCHOOLS.ORG
8105919060

Memorandum of Understanding: Bentley Little Bulldogs Learning Center and For-Mar Nature Preserve and Arboretum

I. Purpose

This Memorandum of Understanding (MOU) establishes a formal agreement between **Bentley Little Bulldogs Learning Center** (referred to as "Bentley GSRP") and **For-Mar Nature Preserve and Arboretum** (referred to as "For-Mar") to provide high-quality educational programming for Bentley GSRP students.

II. Period of Agreement

This agreement covers the programming period from **October 3rd through December 18, 2025**.

III. Scope of Programming

A. Program Description

For-Mar will provide specialized nature based learning programming for Bentley GSRP students.

B. Student Visits

- **Schedule:** Bentley GSRP students will visit For-Mar **three days a week**. Mondays, Wednesdays and Thursdays. On days Bentley GSRP students have a half day programming will be moved to another day that week as identified between ForMar and Bentley GSRP.
- **Duration:** Each classroom will have **one visit per week**.
- **Time:** Visits are scheduled from approximately **9:00 AM to 11:30 AM**.

C. Programming Volume

- The budget covers a total of **31 programs** between the start week of October 13th and December 18th.

D. Family Engagement

- For-Mar will host a family day on **October 3rd**.
- One additional family day will be planned between October 13th and December 18th.

IV. Responsibilities of Parties

A. Bentley GSRP Responsibilities

- Bentley GSRP will provide transportation to and from ForMar on scheduled days.
- Bentley GSRP will maintain staff to student ratios in accordance with MiLeap licensing rules and regulations.
- Bentley GSRP will maintain staff MiLeap records in accordance with MiLeap Licensing Rules and Regulations.
- Bentley GSRP will ensure staff and parents/guardians who attend visits have a completed background check on file and are eligible to participate.
- Bentley GSRP will maintain and keep in their possession at all times an emergency binder with each student's Child Information Record.
- Bentley GSRP will be responsible for applying basic first aid, bandage and ice, when a student is in need.
- Bentley GSRP staff will come to each collaborative meeting prepared to share current studies and student interests. As well as planning weekly experiences that align with The Creative Curriculum for Preschool to ensure each visit meets the needs of the developing child.

B. For-Mar Responsibilities

- Provide qualified staff for programming time (187.5 hours budgeted at \$17.57 per hour).
- Dedicate time for team planning with Bentley GSRP staff (8 hours budgeted).
- Purchase and provide program supplies (620.00 budgeted for 31 programs).
- Provide facility usage and coordination with the Lead Park Naturalist (Administrative and Facility Cost covers this).

V. Coordination and Planning

- **Meeting Schedule:** For-Mar and Bentley GSRP teaching staff will hold **monthly meetings**. Monthly meeting dates will be decided upon between ForMar and Bentley

GSRP staff.

- **Meeting Purpose:** These meetings will be used to coordinate and align educational experiences.
- **Meeting Length:** Each meeting will be **2 hours in length**.

VI. Financial Agreement (as outlined in the attached budget)

The **total cost for programming from October 13th to December 18th is \$4,876.06**. This total includes the following components:

- **Staff Programming Time Cost:** \$3,294.38 for 187.5 hours at \$17.57 per hour.
- **Team Planning Time:** \$140.56 for 8 hours (2 hours, 1 time a month, for 4 months) at \$17.57 per hour.
- **Fringe Benefits Cost for Seasonal Staff:** \$377.84 (calculated at 11%).
- **Program Supplies:** \$620.00 (based on \$20 per program for 31 programs).
- **Administrative and Facility Cost (10%):** \$443.28, which includes facility usage and coordination with the Lead Park Naturalist.
- *Note: An additional cost for background checks is listed in the budget and may be covered by the county.*

Agreed:

Bentley Community Schools-Little Bulldogs Learning Center (Bentley GSRP)

Organization

Representative

Date

Genesee County Parks and Recreation Commission

Organization

Representative

Date